HOUSTON COUNTY

304 South Marshall Street
Caledonia, MN 55921
TEL (507) 725-5815

Commissioners:
District 1
Cindy Wright
District 2
Eric Johnson
District 3
Kurt Zehnder
District 4
Bob Schuldt
District 5
Greg Myhre

HOUSTON COUNTY BOARD OF COMMISSIONERS
BOARD MEETING

9:00, November 17th, 2026 County Board Room 222, Historic Courthouse

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

APPROVE PREVIOUS MINUTES
-Board Meeting November 3rd, 2026
-Workgroup Session November 10th, 2026

PUBLIC COMMENT

APPOINTMENTS

CONSENT AGENDA
(Routine business items enacted by one unanimous motion. Commissioners may request moving items on the consent agenda to the Action Item list (prior to the full agenda being approved) if they desire discussion before taking action.)

1) Change the classification status of Lee Langager from Certified MN Assessor, B23 step 8, to Certified MN Assessor – Income Qualified, B24 step 8, retroactive October 29th, 2026.
2) Approve the Hire of Tamitha Peter as a Assessors Office Tech Clerk II (B22, Step 3) Effective December 18th, 2026.
3) Auditor / Treasurers Office position vacancy effective November 6th, 2026
4) Public Health position vacancy effective December 31st, 2026

ACTION ITEMS

1) Consider approving a Resolution #26-32 for the Final Acceptance of CP 2026-06 Seal Coat provided by Scott Construction, Inc (Page 10, Pogodzinski)
2) Consider approving a Resolution #26-33 for the Final Acceptance of SAP 028-607-008 and SAP 028-618-009 – 2026 paving provided by Dunn Blacktop. (Page 17, Pogodzinski)

3) Consider approving Resolution #26-34 to provide a letter of support for Yucatan Township's pursuit of Local Road Improvement Program (LRIP) funds for the paving Muhle Coulee Road between County State Aid Highway 4 (CSAH 4) and County State Aid Highway 13 (CSAH 13). (Page 67, Pogodzinski)
4) Approve 2027-2028 Southeast Adult Mental Health Initiative Cooperative Agreement (Page 69, Moen)
5) Approve Southeast Adult Mental Health Initiative Community Based Compact and By-Laws (Page 75, Moen)
6) Accept donation from the Brownsville VFW Auxiliary Post 6801 in the amount of $200.00 to the Veteran Services Office to use for any veteran's needs. (Page 86, Thoen)
7) Approve a competitive search for a Deputy Auditor Treasurer (B22) (Page 87, Parker)
8) Approve a competitive search for a Public Health Nurse (C42) (Page 87, Parker)

DISCUSSION ITEMS

1) Coordinator Updates
2) Board Updates (Board Chairman)
3) Commissioner Reports and Comments

CLOSING PUBLIC COMMENT

ADJOURN

REMINDERS

The County's Truth and Taxation meeting will take place on December 1, 2026 at 6:00 p.m. in the Houston County Board Room 222 in the Historic Courthouse.

Houston County is seeking individuals interested in serving on the Planning Commission and Board of Adjustment, with two positions available on each board. The application deadline is December 11, 2026. Interested individuals can apply online at www.hocomn.gov.

The Board of Adjustment and Planning Commission typically meet on the 4th Thursday each month at 5:00 pm in the County Board Room 222. (Meetings only occur if an applicant requests a hearing and may be moved to another week if the regular meeting date falls on a holiday.) Agendas are posted on the County website one week prior to meetings.

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS

Date: November 3rd, 2026, 9:00 a.m.

Place: Commissioners Room, Courthouse, Caledonia, MN

Members Present: Cindy Wright, Eric Johnson, Kurt Zehnder, Robert Schuldt, and Greg Myhre

Others Present: County Coordinator Brent Parker; Finance Director Carol Lapham, Finance Supervisor Heidi Harms, County Attorney Sue Bublitz, Public Health Director Jordan Knoke, County Engineer Brian Pogodzinski, and reporters from both the Caledonia Argus and the Filmore County Journal.

Presiding: Chairperson Myhre

Call to order.

Pledge of Allegiance.

Motion was made by Commissioner Johnson, seconded by Commissioner Zehnder, motion unanimously carried to approve the agenda.

Motion was made by Commissioner Zehnder, seconded by Commissioner Wright, motion unanimously carried to approve October 27, 2026, meeting minutes.

PUBLIC COMMENT

None.

APPOINTMENTS

None

CONSENT AGENDA

Motion was made by Commissioner Zehnder, seconded by Commissioner Wright, motion unanimously carried to approve the consent agenda. Approved items included:

1) Hire Samantha Schalow as a Home and Community Based Services Social Worker (C41, Step effective December 7, 2026.

2) Hire Linda Johnson as a 67-day Election Judge, effective October 31, 2026.

3) Review and approve payments, as listed below.

2026/11/03 COMMISSIONER WARRANTS:

VENDOR NAME	AMOUNT
ADVANCED CORRECTIONAL HEALTHCAR	8,355.70
BKC CONSTRUCTION LLC	589,419.77
CALEDONIA OIL CO INC	2,260.00
CALEDONIA/CITY OF	10,049.29
FARRELL EQUIPMENT & SUPPLY CO INC	2,409.99
LIBERTY TIRE RECYCLING LLC	4,344.50
MICRO TECHNOLOGY SERVICES INC	2,995.00
MILESTONE MATERIALS	54,731.87
OFFICE OF MNIT SERVICES	5,853.05
SOLDO CONSULTING PC	3,753.75
STONEBROOKE ENGINEERING INC	6,964.89
WS TRUCKING & CONSTRUCTION LLC	10,422.50
	701,560.31
27 VENDORS PAID LESS THAN $2000.00	13,044.95
	714,605.26
PUBLIC HEALTH & HUMAN SERVICES	30,629.40
	745,234.66

ACTION ITEMS

File No. 1 – County Engineer Brian Pogodzinski presented Resolution No. 26-30 supporting the City of La Crescent's pursuit of Local Road Improvement Program funding for reconstruction of Main Street between Walnut Street and County State Aid Highway 29 (Elm Street). He explained that the City proposed an off-road walking and bicycling connection and that County approval would be needed for work within County Highway 29 right-of-way. Commissioners discussed the proposed sidewalk connection, roadway configuration, and potential effects on the County roadway. Motion was made by Commissioner Zehnder, seconded by Commissioner Wright, to approve Resolution No. 26-30. Motion unanimously carried.

File No. 2 – County Engineer Pogodzinski presented Resolution No. 26-31 supporting the City of La Crescent's pursuit of 2026–2027 MnDOT Active Transportation funding to fill gaps in its sidewalk network. He stated that the proposed sidewalk segments were on City streets and would not affect County roadway construction. Motion was made by Commissioner Wright, seconded by Commissioner Schuldt, to approve Resolution No. 26-31. Motion unanimously carried. Pogodzinski also noted that the City of Caledonia may seek similar funding for pedestrian improvements near the Highway 44 intersection. Commissioners discussed intersection safety and possible configurations. Pogodzinski reported that July storm repairs were substantially complete, with some remaining work on County 5; September repairs and winter patching on County 21, County 16, and other affected locations were discussed. Commissioners

raised concerns about pavement on County 9 and drainage and soft spots on County 20. No additional action was taken.

DISCUSSION ITEMS

Gopher to Badger 765-kV Transmission Project – Coordinator Parker reviewed Resolution No. 26-08, the County's prior correspondence to state agencies, the Public Utilities Commission, utilities, MISO, and the Governor, and the response received from Dairyland Power Cooperative. He outlined the anticipated project schedule, including a route permit application in November 2026, environmental impact statement scoping in January 2027, public hearings in spring 2027, a regulatory decision in late 2027 or early 2028, possible easement acquisition in 2028–2029, and construction in 2030–2034. Parker cautioned that dates may change. Commissioners discussed the need for timely County comments and additional resolutions, unresolved environmental and landowner concerns, potential changes in federal permitting, construction impacts on County and township roads, coordination with the Highway Department and affected townships, and communication with incoming state officials. Parker agreed to develop a step-by-step response plan and draft materials for future Board consideration. The Board separately discussed possible ordinances addressing data centers and solar development and the County's existing land-use protections. No formal action was taken.

Coordinator Updates – County Coordinator Parker reported receiving numerous calls from residents seeking clarification regarding firearm restrictions for the upcoming deer hunting season. Parker stated that Houston County remains a shotgun-only zone, while the Board discussed that firearms permitted under the existing pistol provisions remain allowable, consistent with prior years. Parker indicated that future responses to residents would clarify this distinction. The Board noted that the current county restrictions remain in effect unless changed.

Coordinator Parker commended Polly Heberlein, Melissa, Auditor/Treasurer's Office staff, election judges, and ballot board members for their work administering the November 3 general election while managing regular office responsibilities despite staffing shortages. Parker expressed appreciation for their coordination, professionalism, and continued service.

Board Updates – Chairperson Myhre reported receiving inquiries regarding shotgun-only deer hunting restrictions and requested additional public clarification. The Board also discussed questions about whether imported mini trucks could be operated or registered for road use under existing state law and County UTV rules; further research was anticipated.

Commissioner Reports and Comments – Commissioners discussed the need for clear public information on deer hunting firearm rules. A commissioner noted having submitted comments to the Minnesota Department of Revenue regarding property tax discussions. No formal action was taken.

CLOSING PUBLIC COMMENT

None.

There being no further business, a motion was made by Commissioner Zehnder seconded by Commissioner Johnson, motion unanimously carried to adjourn the meeting at approximately 9:42a.m.

BOARD OF COUNTY COMMISSIONERS
HOUSTON COUNTY, MINNESOTA

By: _____
Greg Myhre, Chairperson

Attest: _____
Brent Parker, Coordinator

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS

Date: November 10, 2026 9:00 a.m.

Place: Commissioners Room, Courthouse, Caledonia, MN

Members Present:
Cindy Wright, Eric Johnson, Robert Schuldt, and Greg Myhre

Others Present: County Coordinator Brent Parker, Interim Auditor/Treasurer Polly Heberlein, Finance Director Carol Lapham, Public Health Director Jordan Knoke

Board Workgroup Session

Prior to the scheduled agenda, Braden Fisher, a vehicle importer from Dubuque, Iowa, briefly presented information regarding Japanese mini trucks and requested consideration of their permitted use on county roads. Commissioners asked about applicable state and county authority and vehicle safety. Fisher agreed to forward legal references and safety information to Coordinator Parker for distribution to the Board. Commissioners also discussed the workgroup practice that public comment is not scheduled and the importance of placing presentations on an agenda. No action was taken.

Strategic Planning - Coordinator Parker presented the combined strategic prioritization results from department heads and Commissioners. Thirteen department heads submitted numerical scores; four Commissioners submitted responses, three of which included numerical scores. Parker explained that the results were normalized and the two respondent groups weighted equally to avoid the larger department-head group disproportionately influencing the combined ranking. The highest combined priorities were Public Service and Trust, Workforce Sustainability, and Financial Planning, followed by Communication and Culture, Organizational Excellence, Community Resilience, Facilities and Capital, and Technology and Data. The top three represented approximately 46.4 percent of the combined allocation.

Board Operating Procedures - Coordinator Parker reviewed the draft Board Operating Rules and Guidelines and described additions addressing standing committees, including Land Use, Finance, Personnel, and Community Services; committee responsibilities; reporting to the full Board; and committee meeting records. Commissioners discussed the need for consistent committee appointments, documentation, and procedures, including review of committee assignments at the beginning of 2027. Parker stated his goal was to bring the procedures forward for adoption at the first Board meeting in 2027. He explained that the draft was adapted from examples provided through the Association of Minnesota Counties and intended to clarify local procedures and assist incoming Commissioners. Commissioners revisited the number and placement of public-comment opportunities during regular Board meetings. Discussion generally favored reducing two public-comment periods to one, but opinions differed as to whether it should occur at the beginning or end of the meeting. Members distinguished general public

comment from formal public hearings and discussed consistency in agenda preparation and participation at workgroup sessions. No final decision was reached on placement or adoption of the draft procedures. The Commissioners briefly discussed questions regarding commissioner residency requirements and applicable procedures. No action was taken.

General Discussion Items - Commissioners discussed the upcoming Association of Minnesota Counties meeting and possible attendance. Coordinator Parker offered to assist with registration and lodging arrangements.

Finance Director Lapham and Coordinator Parker reviewed updated 2027 budget materials and the preliminary levy, discussed as approximately 7.72 percent. The revised worksheet reflected a small projected surplus of approximately $729 after adjustments to two expenditure items, including software and jail inmate medical services. Discussion included the shift of jail nursing services to Public Health, related interfund costs, and projected juvenile detention revenue from Mower County. It was noted that anticipated per-diem revenue was an estimate rather than guaranteed contract revenue. Commissioners requested continued line-item review and discussed obtaining further detail from department heads regarding individual expenditures. Additional revisions may be made before final budget adoption.

Parker reported two upcoming openings on the Planning Commission and two on the Board of Adjustment. Applications were due December 11, 2026. Commissioners discussed reviewing and ranking applicants before appointments are brought to the Board.

The workgroup session ended at 10:16 a.m.

BOARD OF COUNTY COMMISSIONERS
HOUSTON COUNTY, MINNESOTA

By: _____
Greg Myhre, Chairperson

Attest: _____
Brent Parker, Coordinator

REQUEST APPROVAL FOR PAYMENT

2026/11/17 COMMISSIONER WARRANTS:

VENDOR NAME	AMOUNT
ABILITY BUILDING COMMUNITY	2,730.11
ACENTEK	4,307.31
CALEDONIA OIL CO INC	9,605.00
CALEDONIA PUBLIC SCHOOLS	16,626.50
CALEDONIA/CITY OF	16,113.54
DS SOLUTIONS INC	2,712.00
DUNN BLACKTOP COMPANY	258,808.74
ENTERPRISE FM	9,152.21
GREAT LAKES SALT COMPANY	125,756.62
GROUNDBREAKING CONNECTIONS LLC	7,083.33
HOUSTON COUNTY TREASURER	20,538.13
HOUSTON COUNTY TREASURER	45,495.62
HOUSTON PUBLIC SCHOOLS-ISD 294	11,493.98
INDEPENDENT DISTRICT #300	23,590.36
INSIGHT PUBLIC SECTOR	2,882.25
KWIK TRIP	5,747.85
LEE AUTO BODY & SALES	4,560.10
MATHY CONSTRUCTION	6,402.90
MIENERGY COOPERATIVE	2,427.72
MILESTONE MATERIALS	37,220.75
MINNESOTA ENERGY RESOURCES	2,878.90
MN DEPT OF CORRECTIONS	52,001.40
MN STATE TREASURER	4,421.00
RICHARD'S SANITATION LLC	23,909.60
SCOTT CONSTRUCTION INC	25,556.86
SPRING GROVE PUBLIC SCHOOL #297	8,289.16
TWIN VILLAGE LLC	2,087.32
VANGUNDY EXCAVATING LLP	33,234.33
VISA	9,654.82
WEX BANK	3,265.34
	778,553.75
54 VENDORS PAID LESS THAN $2000.00	26,510.66
	805,064.41
PUBLIC HEALTH & HUMAN SERVICES	302,032.55
	1,107,096.96

HOUSTON COUNTY

BOARD OF COMMISSIONER MEETING
AGENDA REQUEST FORM

Historic Courthouse
304 S Marshall Street
Caledonia, MN 55921

Board Meeting Date: **November 4, 2026**
Date Request Submitted: **November 17, 2026**

Submitted By (Name and Title): Brian Pogodzinski, County Engineer

Please fill in item(s) requested for agenda in correct category below. Add numbers as needed.

Appointment Request:

Consent Agenda Request:

Action Item Request:

1) Consider approving a Resolution #26-32 for the Final Acceptance of CP 2026-06 Seal Coat provided by Scott Construction, Inc.
2)

Discussion Item:

1)

Background/additional information can be typed below and/or included with request:

Houston County Highway Department

1124 E Washington St, Caledonia, MN 55921
348 CP 2026-06 Sealcoat
Final Payment No. 2

Contractor: Scott Construction, Inc.
PO Box 340

Lake Delton WI 53940

Contract No. 348 CP 2026-06 Sealcoat
Vendor Number: 6131
Up To Date: 10/7/2026
Warrant #_____ Date _____

Contract Amount

Original Contract	$503,789.01
Contract Changes	$0.00
Revised Contract	$503,789.01

Funds Encumbered

Original	$503,789.01
Additional	N/A
Total	$503,789.01

Work Certified To Date

Base Bid Items	$511,137.11
Contract Changes	$
Material On Hand	$0.00
Total	$511,137.11

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
$0.00	$511,137.11	$0.00	$485,580.25	$25,556.86	$511,137.11
	Percent: Retained: 0%			Percent Complete: 101.46%	

Amount Paid This Partial Payment	**$25,556.86**	

This is to certify that the items of work shown in this certificate of Pay Estimate have been actually furnished for the work comprising the above-mentioned projects in accordance with the plans and specifications heretofore approved.

Approved By

County/ Engineer
Date 11/4/2026

Approved By Scott Construction, Inc.

Contractor
Date 10/16/26

Certificate of Final Contract Acceptance

Final Voucher Number: number

This is to certify that to the best of my knowledge, the items of work shown in the Statement of Work Certified herein have actually furnished in accordance with the Plans and Specifications. This Project has been completed in accordance with the Laws, Standards and Procedures of as they apply to projects in this category, and if applicable, approved by the Federal Highway Administration.

Dated 11/4/2026 Signature _____ County/City/Project Engineer

The undersigned Contractor hereby certifies that the work described has been performed in accordance with the terms of the Contract, and agrees that the Final Value of Work Certified on this Contract is $511,137.11 and agrees to the amount of $25,556.86 as Final Payment on this Contract in accordance with this Final Voucher.

Contractor: Scott Construction, Inc. By _____
Signature

Scott Construction, Inc. CORPORATE SEAL 1960 WISCONSIN

And _____ And _____
Signature Signature

State of WI, *

On This 16th Day October, 2026, Before me appeared _____ To me known to

(Individual Acknowledgment)

be the person who executed the foregoing Acceptance and Acknowledged that he/she executed the same as _____ free to act and deed

his/her

(Corporate Acknowledgment)

John A. Scott And Steven T. Heiser, to me personally known, who, being each by me duly sworn each did say that they are respectively the Vice President and Secretary of the Scott Construction, Inc. _____ Corporation named in the foregoing instrument, and that the seal affixed to said instrument is the Corporate Seal of said Corporation, and the said instrument was signed and sealed in behalf of said Corporation by authority of its Vice President and said Secretary and _____ acknowledged said instrument to be the free act and deed of said Corporation.

CAROLINE M. HASWELL NOTARY PUBLIC STATE OF WISCONSIN

Notarial Seal My Commission as Notary Public in Sauk County Expires 06/19/2027 Signature _____

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with the terms of the Contract is as shown in this Final Voucher.

This Contract is hereby accepted in accordance with the Specification 1516. Final acceptance of the Contract will be effective upon full Execution, by the Contractor and the Department, of the "Certificate of Final Acceptance" included with the Final Voucher.

Dated _____ Signature _____ District Engineer

Houston County Highway Department

Certificate of Final Acceptance

Board Acknowledgment

Contract Number: 348 CP 2026-06 Sealcoat

Contractor: Scott Construction, Inc.

Date Certified: 10/7/2026

Payment Number: 2

WHEREAS; Contract No. 348 CP 2026-06 Sealcoat has in all things been completed, and the County Board being fully advised in the premises,

NOW THEN BE IT RESOLVED; That we do hereby accept said completed project for and in behalf of the County of Houston and the Houston County Highway Department and authorize final payment as specified herein.

STATE OF MINNESOTA

COUNTY OF HOUSTON

I, Brent Parker, Houston County Coordinator, within and for said county do hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted by the Houston County Board of Commissioners at the session dated _____ as shown in the minutes of the meeting in my possession.

Dated this _____ day of _____, 20___

At Caledonia, Minnesota

Signed By _____

(SEAL)

Payment Summary				
No.	**Up To Date**	**Work Certified Per Request**	**Amount Retained Per Request**	**Amount Paid Per Request**
1	8/12/2026	$511,137.11	$25,556.86	$485,580.25
2	10/7/2026	$0.00	($25,556.86)	$25,556.86

Funding Category Name	Funding Category Number	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
CP 2026-06 Bituminous Seal Coat		$511,137.11	$0.00	$485,580.25	$25,556.86	$511,137.11

Accounting Number	Funding Source	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
County Levy	Unspecified	$25,556.86	$503,789.01	$503,789.01	$511,137.11

Contract Item Status

Item	Line	Base/ Alt	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
2356.504 BITUMINOUS FA-2 SEAL COAT (SY)	1	Base Bid	0.404	278,042.00	0.00	$0.00	278,042.00	$112,328.97
2355.506 BITUMINOUS MATERIAL FOR FOG SEAL (GAL)	2	Base Bid	2.500	22,244.00	0.00	$0.00	24,315.00	$60,787.50
2356.506 BITUMINOUS MATERIAL FOR SEAL COAT (GAL)	3	Base Bid	3.500	80,632.00	0.00	$0.00	81,360.00	$284,760.00
2582.503 4" SOLID LINE YELLOW-PAINT (LIN FT)	4	Base Bid	0.120	19,442.00	0.00	$0.00	19,344.00	$2,321.28
2582.503 4" BROKEN LINE YELLOW-PAINT (LIN FT)	5	Base Bid	0.120	7,623.00	0.00	$0.00	7,604.00	$912.48
2582.503 4" DOUBLE SOLID LINE YELLOW-PAINT (LIN FT)	6	Base Bid	0.240	72,720.00	0.00	$0.00	72,226.00	$17,334.24
2582.503 6" SOLID WHITE LINE-PAINT (LIN FT)	7	Base Bid	0.160	205,859.00	0.00	$0.00	204,329.00	$32,692.64
Base Bid Totals:						**$0.00**		**$511,137.11**

Project Category Totals

Project	Category	Amount This Request	Amount To Date
CP 2026-06	CP 2026-06	$0.00	$511,137.11

Contract Change Item Status

Project	CC	CC#	Line	Item	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Contract Change Totals:								$		$

Contract Total	$511,137.11

Contract Change Totals

Number	Description	Amount This Request	Amount To Date

Material On Hand Additions

Line	Item	Description	Date	Added	Comments

Material On Hand Balance

Line	Item	Description	Date	Added	Used	Remaining

Contract Item Status by Funding Breakdown

Funding Cat	Line	Item	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
CP 2026-06 Bituminous Seal Coat	1	2356.504 BITUMINOUS FA-2 SEAL COAT (SY)	0.404	278,042.00	0.00	$0.00	278,042.00	$112,328.97
CP 2026-06 Bituminous Seal Coat	2	2355.506 BITUMINOUS MATERIAL FOR FOG SEAL (GAL)	2.500	22,244.00	0.00	$0.00	24,315.00	$60,787.50
CP 2026-06 Bituminous Seal Coat	3	2356.506 BITUMINOUS MATERIAL FOR SEAL COAT (GAL)	3.500	80,632.00	0.00	$0.00	81,360.00	$284,760.00
CP 2026-06 Bituminous Seal Coat	4	2582.503 4" SOLID LINE YELLOW-PAINT (LIN FT)	0.120	19,442.00	0.00	$0.00	19,344.00	$2,321.28

Contract Item Status by Funding Breakdown

Funding Cat	Line	Item	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
CP 2026-06 Bituminous Seal Coat	5	2582.503 4" BROKEN LINE YELLOW-PAINT (LIN FT)	0.120	7,623.00	0.00	$0.00	7,604.00	$912.48
CP 2026-06 Bituminous Seal Coat	6	2582.503 4" DOUBLE SOLID LINE YELLOW-PAINT (LIN FT)	0.240	72,720.00	0.00	$0.00	72,226.00	$17,334.24
CP 2026-06 Bituminous Seal Coat	7	2582.503 6" SOLID WHITE LINE-PAINT (LIN FT)	0.160	205,859.00	0.00	$0.00	204,329.00	$32,692.64
Totals:						**$0.00**		**$511,137.11**

HOUSTON COUNTY

BOARD OF COMMISSIONER MEETING
AGENDA REQUEST FORM

Historic Courthouse
304 S Marshall Street
Caledonia, MN 55921

Board Meeting Date: **November 10, 2026**
Date Request Submitted: **November 17, 2026**

Submitted By (Name and Title): Brian Pogodzinski, County Engineer

Please fill in item(s) requested for agenda in correct category below. Add numbers as needed.

Appointment Request:

Consent Agenda Request:

Action Item Request:

1) Consider approving a Resolution #26-33 for the Final Acceptance of SAP 028-607-008 and SAP 028-618-009 – 2026 paving provided by Dunn Blacktop.
2)

Discussion Item:

1)

Background/additional information can be typed below and/or included with request:

RESOLUTION NO. 26-33

FINAL ACCEPTANCE FOR SAP 028-607-008 and SAP 028-618-009
2026 PAVING
CONTRACT # 5166

DUNN BLACKTOP, INC

NOVEMBER 17, 2026

WHEREAS, Contract No. 5166, SAP 028-607-008 and SAP 028-618-009 for the 2026 Paving, has in all things been completed, and the County Board being fully advised in the premises,

NOW, THEN BE IT RESOLVED, That we do hereby accept said completed project for and in behalf of the County of Houston and authorize final payment as specified herein.

*****CERTIFICATION*****

STATE OF MINNESOTA
COUNTY OF HOUSTON

I, Brent Parker, Houton County Coordinator, within and for said county do hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted by the Houston County Board of Commissioners at the session dated November 17, 2026, as shown by the minutes of the meeting in my possession.

Signature: _____
Houston County Coordinator

CORPORATE SEAL **/OR/** _____
NOTARY PUBLIC
My Commission Expires: _____

Houston County Highway Department

1124 E Washington St, Caledonia, MN 55921
346 2026 Paving - CSAHs 7 & 18
Final Payment No. 4

Contractor: Dunn Blacktop

24206 Hwy 43
PO Box 208
Winona MN 55987

Contract No. 5166 SAP 028-607-008 and SAP 028-618-009
Vendor Number: 1315
Up To Date: 10/13/2026

Warrant #_____ Date _____

Contract Amount

Original Contract	$4,849,295.18
Contract Changes	$5,358.14
Revised Contract	$4,854,653.32

Work Certified To Date

Base Bid Items	$4,856,755.53
Contract Changes	$10,351.14
Material On Hand	$0.00
Total	$4,867,106.67

Funds Encumbered

Original	$4,849,295.18
Additional	N/A
Total	$4,849,295.18

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
$16,266.74	$4,867,106.67	$0.00	$4,608,297.93	$258,808.74	$4,867,106.67
	Percent: Retained: 0%			Percent Complete: 100.26%	

Amount Paid This Partial Payment	**$258,808.74**	

This is to certify that the items of work shown in this certificate of Pay Estimate have been actually furnished for the work comprising the above-mentioned projects in accordance with the plans and specifications heretofore approved.

Approved By

County/ Engineer
Date 11/10/2026

Approved By Dunn Blacktop

Contractor
Date

Certificate of Final Contract Acceptance

Final Voucher Number: number

This is to certify that to the best of my knowledge, the items of work shown in the Statement of Work Certified herein have actually furnished in accordance with the Plans and Specifications. This Project has been completed in accordance with the Laws, Standards and Procedures of as they apply to projects in this category, and if applicable, approved by the Federal Highway Administration.

Dated 11/10/2026 Signature _____ County/~~City~~/Project Engineer

The undersigned Contractor hereby certifies that the work described has been performed in accordance with the terms of the Contract, and agrees that the Final Value of Work Certified on this Contract is $4,867,106.67 and agrees to the amount of $258,808.74 as Final Payment on this Contract in accordance with this Final Voucher.

Contractor: Dunn Blacktop By _____
Signature

And _____ And _____ State of MN,
Signature Signature

On This 3rd Day November, 2026 Before me appeared _____ To me known to

(Individual Acknowledgment)

be the person who executed the foregoing Acceptance and Acknowledged that he/she executed the same as _____ free to act and deed

his/her

(Corporate Acknowledgment)

Jeanrette Grosti And _____, to me personally known, who, being each by me duly sworn each did say that they are respectively the Secretary and _____ of the Dunn Blacktop Co. Division of Mathy Corporation named in the foregoing instrument, and that the seal affixed to said instrument is the Corporate Seal of said Corporation, and the said instrument was signed and sealed in behalf of said Corporation by authority of its Board of Directors and said Secretary and _____ acknowledged said instrument to be the free act and deed of said Corporation.

Notarial Seal My Commission as Notary Public in Olmsted County Expires Jan 31 2028 Signature _____

APRIL D FISHER
NOTARY PUBLIC - MINNESOTA
My Comm. Exp. Jan. 31, 2028

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, the terms of the Contract is as shown in this Final Voucher.

This Contract is hereby accepted in accordance with the Specification 1516. Final acceptance of the Contract will be effective upon full Execution, by the Contractor and the Department, of the "Certificate of Final Acceptance" included with the Final Voucher.

Dated _____ Signature _____ District Engineer

Houston County Highway Department

Certificate of Final Acceptance

Board Acknowledgment

Contract Number: 5166 SAP 028-607-008 and SAP 028-618-009

Contractor: Dunn Blacktop

Date Certified: 10/13/2026

Payment Number: 4

WHEREAS; Contract No. 5166 SAP 028-607-008 and SAP 028-618-009 has in all things been completed, and the County Board being fully advised in the premises,

NOW THEN BE IT RESOLVED; That we do hereby accept said completed project for and in behalf of the County of Houston and the Houston County Highway Department and authorize final payment as specified herein.

STATE OF MINNESOTA

COUNTY OF HOUSTON

I, Brent Parker, Houston County Coordinator, within and for said county do hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted by the Houston County Board of Commissioners at the session dated _____ as shown in the minutes of the meeting in my possession.

Dated this _____ day of _____, 20___

At Caledonia, Minnesota

Signed By _____

(SEAL)

Payment Summary				
No.	**Up To Date**	**Work Certified Per Request**	**Amount Retained Per Request**	**Amount Paid Per Request**
1	6/16/2026	$384,069.94	$19,203.50	$364,866.44
2	7/21/2026	$3,767,927.04	$188,396.35	$3,579,530.69
3	8/25/2026	$698,842.95	$34,942.15	$663,900.80
4	10/13/2026	$16,266.74	($242,542.00)	$258,808.74

Funding Category Name	Funding Category Number	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
SAP 028-607-008 Regular		$1,068,918.06	$0.00	$1,008,264.88	$60,653.18	$1,068,918.06
SAP 028-607-008 Municipal		$174,382.20	$0.00	$165,522.25	$8,859.95	$174,382.20
SAP 028-618-009		$2,609,724.21	$0.00	$2,472,212.48	$137,511.73	$2,609,724.21
SAP 028-618-009 Municipal		$1,014,082.20	$0.00	$962,298.32	$51,783.88	$1,014,082.20

Accounting Number	Funding Source	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
342	Regular (CSAH)	$137,511.73	$2,570,898.82	$2,570,898.82	$2,609,724.21
343	Regular (CSAH)	$61,975.65	$1,111,459.30	$1,111,459.30	$1,092,550.71
346	Municipal (CSAH < 5000)	$51,783.88	$1,021,545.65	$1,016,187.51	$1,014,082.20
347	Municipal (CSAH < 5000)	$7,537.48	$150,749.55	$150,749.55	$150,749.55

Contract Item Status								
Item	**Line**	**Base/ Alt**	**Unit Price**	**Contract Quantity**	**Quantity This Request**	**Amount This Request**	**Quantity To Date**	**Amount To Date**
2104.503 SAWING BITUMINOUS PAVEMENT (FULL DEPTH) (LIN FT)	1	Base Bid	1.950	395.00	0.00	$0.00	291.30	$568.04
2105.607 SUBGRADE EXCAVATION (C Y)	2	Base Bid	35.000	200.00	0.00	$0.00	0.00	$0.00
2112.619 SHOULDER PREPARATION (RDST)	3	Base Bid	56.500	122.00	0.00	$0.00	122.00	$6,893.00
2211.509 AGGREGATE BASE CLASS 5 (TON)	4	Base Bid	37.000	400.00	0.00	$0.00	130.90	$4,843.30
2215.504 FULL DEPTH RECLAMATION (P) (SQ YD)	5	Base Bid	3.100	39,704.00	0.00	$0.00	39,704.00	$123,082.40

Contract Item Status

Item	Line	Base/ Alt	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
2221.509 SHOULDER BASE AGGREGATE CLASS 2 (TON)	6	Base Bid	24.950	3,724.00	0.00	$0.00	3,514.13	$87,677.54
2232.602 MILLED RUMBLE STRIPS (EACH)	7	Base Bid	900.000	5.00	0.00	$0.00	5.00	$4,500.00
2360.509 TYPE SP 12.5 WEARING COURSE MIX (3,C) (TON)	8	Base Bid	91.850	8,604.00	0.00	$0.00	8,459.95	$777,046.41
2360.609 BITUMINOUS PAVEMENT DENSITY INCENTIVE (TON)	9	Base Bid	2.700	8,048.00	0.00	$0.00	6,536.63	$17,648.90
2399.623 PAVEMENT SMOOTHNESS INCENTIVE (ROAD SEG)	10	Base Bid	270.000	50.00	0.00	$0.00	39.80	$10,745.26
2540.602 INSTALL MAIL BOX SUPPORT (EACH)	11	Base Bid	300.000	19.00	20.00	$6,000.00	20.00	$6,000.00
2540.602 RELOCATE MAIL BOX SUPPORT (EACH)	12	Base Bid	225.000	4.00	2.00	$450.00	2.00	$450.00
2563.601 TRAFFIC CONTROL (LUMP SUM)	13	Base Bid	98,835.000	0.23	0.01	$1,136.60	0.23	$22,732.05
2582.503 6" SOLID LINE PAINT (LIN FT)	14	Base Bid	0.160	25,922.00	0.00	$0.00	25,947.00	$4,151.52
2582.503 4" SOLID LINE PAINT (LIN FT)	15	Base Bid	0.140	5,934.00	0.00	$0.00	5,151.00	$721.14
2582.503 4" BROKEN LINE PAINT (LIN FT)	16	Base Bid	0.140	2,000.00	0.00	$0.00	1,775.00	$248.50
2582.503 4" DOUBLE SOLID LINE PAINT (LIN FT)	17	Base Bid	0.280	5,009.00	0.00	$0.00	5,750.00	$1,610.00
2112.619 SHOULDER PREPARATION (RDST)	18	Base Bid	56.500	18.00	0.00	$0.00	18.00	$1,017.00

Contract Item Status

Item	Line	Base/Alt	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
2215.504 FULL DEPTH RECLAMATION (P) (SQ YD)	19	Base Bid	3.100	5,164.00	0.00	$0.00	5,164.00	$16,008.40
2221.509 SHOULDER BASE AGGREGATE CLASS 2 (TON)	20	Base Bid	24.950	485.00	0.00	$0.00	378.12	$9,434.09
2232.504 MILL BITUMINOUS SURFACE (VARIABLE DEPTH) (SQ YD)	21	Base Bid	5.100	1,291.00	0.00	$0.00	1,291.00	$6,584.10
2360.509 TYPE SP 12.5 WEARING COURSE MIX (3,C) (TON)	22	Base Bid	91.850	1,183.00	0.00	$0.00	1,475.23	$135,499.88
2360.609 BITUMINOUS PAVEMENT DENSITY INCENTIVE (TON)	23	Base Bid	2.700	1,069.00	0.00	$0.00	868.25	$2,344.28
2563.601 TRAFFIC CONTROL (LUMP SUM)	24	Base Bid	98,835.000	0.03	0.00	$148.25	0.03	$2,965.05
2582.503 6" SOLID LINE PAINT (LIN FT)	25	Base Bid	0.160	2,285.00	0.00	$0.00	2,285.00	$365.60
2582.503 4" SOLID LINE PAINT (LIN FT)	26	Base Bid	0.140	870.00	0.00	$0.00	870.00	$121.80
2582.503 4" BROKEN LINE PAINT (LIN FT)	27	Base Bid	0.140	300.00	0.00	$0.00	300.00	$42.00
2104.502 REMOVE ANCHORAGE ASSEMBLY-CABLE (EACH)	1	Base Bid	300.000	3.00	0.00	$0.00	3.00	$900.00
2104.503 REMOVE CABLE GUARDRAIL (LIN FT)	2	Base Bid	2.000	1,123.00	0.00	$0.00	1,123.00	$2,246.00
2104.503 REMOVE GUARDRAIL - PLATE BEAM (LIN FT)	3	Base Bid	3.000	2,203.00	0.00	$0.00	2,203.00	$6,609.00
2104.503 SAWING BITUMINOUS PAVEMENT (FULL DEPTH) (LIN FT)	4	Base Bid	1.950	573.00	0.00	$0.00	495.80	$966.81

Contract Item Status

Item	Line	Base/ Alt	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
2105.607 SUBGRADE EXCAVATION (C Y)	5	Base Bid	35.000	200.00	0.00	$0.00	270.00	$9,450.00
2106.607 SALVAGE MILLED BIT AND AGGREGATE FROM STOCKPILE (SV) (CU YD)	6	Base Bid	27.500	1,630.00	0.00	$0.00	2,280.00	$62,700.00
2112.619 SHOULDER PREPARATION (RDST)	7	Base Bid	56.500	279.00	0.00	$0.00	279.00	$15,763.50
2211.509 AGGREGATE BASE CLASS 5 (TON)	8	Base Bid	37.000	1,088.00	0.00	$0.00	206.14	$7,627.18
2215.504 FULL DEPTH RECLAMATION (P) (SQ YD)	9	Base Bid	3.100	83,281.00	0.00	$0.00	83,281.00	$258,171.10
2221.509 SHOULDER BASE AGGREGATE CLASS 2 (TON)	10	Base Bid	24.950	6,186.00	0.00	$0.00	6,786.66	$169,327.17
2232.504 MILL BITUMINOUS SURFACE (VARIABLE DEPTH) (SQ YD)	11	Base Bid	5.100	3,448.00	0.00	$0.00	3,448.00	$17,584.80
2360.509 TYPE SP 12.5 WEARING COURSE MIX (3,C) (TON)	12	Base Bid	91.850	19,038.00	0.00	$0.00	19,744.65	$1,813,546.10
2360.609 BITUMINOUS PAVEMENT DENSITY INCENTIVE (TON)	13	Base Bid	2.700	18,552.00	0.00	$0.00	11,479.05	$30,993.44
2399.623 PAVEMENT SMOOTHNESS INCENTIVE (ROAD SEG)	14	Base Bid	270.000	109.00	0.00	$0.00	72.26	$19,510.99
2540.602 INSTALL MAIL BOX SUPPORT (EACH)	15	Base Bid	300.000	14.00	14.00	$4,200.00	14.00	$4,200.00
2540.602 RELOCATE MAIL BOX SUPPORT (EACH)	16	Base Bid	225.000	3.00	3.00	$675.00	3.00	$675.00
2554.502 END TREATMENT-TANGENT TERMINAL (EACH)	17	Base Bid	3,900.000	6.00	0.00	$0.00	6.00	$23,400.00

Contract Item Status

Item	Line	Base/ Alt	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
2554.503 TRAFFIC BARRIER DESIGN TYPE 31 (LIN FT)	18	Base Bid	32.000	3,150.00	0.00	$0.00	3,150.00	$100,800.00
2563.601 TRAFFIC CONTROL (LUMP SUM)	19	Base Bid	98,835.000	0.51	0.03	$2,520.29	0.51	$50,405.85
2582.503 6" SOLID LINE PAINT (LIN FT)	20	Base Bid	0.160	57,905.00	0.00	$0.00	58,999.00	$9,439.84
2582.503 4" SOLID LINE PAINT (LIN FT)	21	Base Bid	0.140	7,747.00	0.00	$0.00	7,511.00	$1,051.54
2582.503 4" BROKEN LINE PAINT (LIN FT)	22	Base Bid	0.140	4,108.00	0.00	$0.00	4,133.50	$578.69
2582.503 4" DOUBLE SOLID LINE PAINT (LIN FT)	23	Base Bid	0.280	12,569.00	0.00	$0.00	13,490.00	$3,777.20
2104.502 REMOVE MASONARY DRAINAGE STRUCTURE (EACH)	24	Base Bid	900.000	2.00	0.00	$0.00	2.00	$1,800.00
2104.502 REMOVE 18" PIPE - SEWER (LIN FT)	25	Base Bid	25.000	45.00	0.00	$0.00	45.00	$1,125.00
2104.503 REMOVE CURB AND GUTTER (LIN FT)	26	Base Bid	12.000	52.00	0.00	$0.00	63.10	$757.20
2104.518 REMOVE CONCRETE WALK (SQ FT)	27	Base Bid	5.000	589.00	0.00	$0.00	641.50	$3,207.50
2112.619 SHOULDER PREPARATION (RDST)	28	Base Bid	56.500	65.00	0.00	$0.00	65.00	$3,672.50
2211.509 AGGREGATE BASE CLASS 5 (TON)	29	Base Bid	37.000	926.00	0.00	$0.00	1,812.90	$67,077.30
2215.504 FULL DEPTH RECLAMATION (P) (SQ YD)	30	Base Bid	3.100	15,148.00	0.00	$0.00	15,148.00	$46,958.80

Contract Item Status

Item	Line	Base/ Alt	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
2221.509 SHOULDER BASE AGGREGATE CLASS 2 (TON)	31	Base Bid	24.950	1,618.00	0.00	$0.00	1,265.16	$31,565.74
2232.504 MILL BITUMINOUS SURFACE (VARIABLE DEPTH) (SQ YD)	32	Base Bid	5.100	16,351.00	0.00	$0.00	16,351.00	$83,390.10
2360.509 TYPE SP 12.5 WEARING COURSE MIX (3,C) (TON)	33	Base Bid	91.850	7,559.00	0.00	$0.00	7,325.19	$672,818.70
2360.609 BITUMINOUS PAVEMENT DENSITY INCENTIVE (TON)	34	Base Bid	2.700	6,821.00	0.00	$0.00	4,220.49	$11,395.32
2399.623 PAVEMENT SMOOTHNESS INCENTIVE (ROAD SEG)	35	Base Bid	270.000	17.00	0.00	$0.00	15.10	$4,076.95
2503.503 18" RC PIPE SEWER (LIN FT)	36	Base Bid	82.700	48.00	0.00	$0.00	48.00	$3,969.60
2504.602 ADJUST CURB BOX (EACH)	37	Base Bid	825.000	2.00	0.00	$0.00	3.00	$2,475.00
2506.502 CASTING ASSEMBLY (EACH)	38	Base Bid	892.000	2.00	0.00	$0.00	2.00	$1,784.00
2506.502 ADJUST FRAME AND RING CASTING (EACH)	39	Base Bid	475.000	6.00	0.00	$0.00	5.00	$2,375.00
2506.502 CONSTRUCT DRAINAGE STRUCTURE DESIGN SD-48 (EACH)	40	Base Bid	4,993.000	1.00	0.00	$0.00	1.00	$4,993.00
2521.618 CONCRETE WALK (SQ FT)	41	Base Bid	14.550	837.00	0.00	$0.00	867.20	$12,617.76
2531.603 CONCRETE CURB AND GUTTER DESIGN B624 (LIN FT)	42	Base Bid	62.500	159.00	0.00	$0.00	97.30	$6,081.25
2531.603 CONCRETE CURB AND GUTTER DESIGN S518 (LIN FT)	43	Base Bid	58.750	52.00	0.00	$0.00	55.50	$3,260.63

Contract Item Status

Item	Line	Base/Alt	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
2531.618 TRUNCATED DOMES (SQ FT)	44	Base Bid	65.000	62.00	0.00	$0.00	62.00	$4,030.00
2563.601 TRAFFIC CONTROL (LUMP SUM)	45	Base Bid	98,835.000	0.23	0.01	$1,136.60	0.23	$22,732.05
2575.602 SITE RESTORATION (EACH)	46	Base Bid	1,500.000	5.00	0.00	$0.00	5.00	$7,500.00
2582.503 6" SOLID LINE PAINT (LIN FT)	47	Base Bid	0.160	11,457.00	0.00	$0.00	11,457.00	$1,833.12
2582.503 4" SOLID LINE PAINT (LIN FT)	48	Base Bid	0.140	2,523.00	0.00	$0.00	2,523.00	$353.22
2582.503 4" BROKEN LINE PAINT (LIN FT)	49	Base Bid	0.140	804.00	0.00	$0.00	804.00	$112.56
2582.503 4" DOUBLE SOLID LINE PAINT (LIN FT)	50	Base Bid	0.280	6,317.00	0.00	$0.00	6,317.00	$1,768.76
Base Bid Totals:						**$16,266.74**		**$4,856,755.53**

Project Category Totals

Project	Category	Amount This Request	Amount To Date
SAP 028-607-008	CSAH 7 Municipal	$148.25	$174,382.20
SAP 028-607-008	CSAH 7 Regular	$7,586.60	$1,068,918.06
SAP 028-618-009	CSAH 18 Municipal	$1,136.60	$1,003,731.06
SAP 028-618-009	CSAH 18 Regular	$7,395.29	$2,609,724.21

Contract Change Item Status

Project	CC	CC#	Line	Item	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 028-618-009	CO	1	51	2506.502 CONST DRAINAGE STRUCTURE DES 72-4020 (EACH)	10,351.140	1.00	0.00	$0.00	1.00	$10,351.14
Contract Change Totals:								**$0.00**		**$10,351.14**

Contract Total	**$4,867,106.67**

Contract Change Totals			
Number	**Description**	**Amount This Request**	**Amount To Date**
1	Changing the Drainage Catch Basin from 48" to 72".	$0.00	$10,351.14

Material On Hand Additions					
Line	**Item**	**Description**	**Date**	**Added**	**Comments**

Material On Hand Balance						
Line	**Item**	**Description**	**Date**	**Added**	**Used**	**Remaining**

Contract Item Status by Funding Breakdown

Funding Cat	Line	Item	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 028-607-008 and SAP 028-618-009 / SAP 028-607-008 Regular	1	2104.503 SAWING BITUMINOUS PAVEMENT (FULL DEPTH) (LIN FT)	1.950	395.00	0.00	$0.00	291.30	$568.04
SAP 028-607-008 and SAP 028-618-009 / SAP 028-607-008 Regular	2	2105.607 SUBGRADE EXCAVATION (C Y)	35.000	200.00	0.00	$0.00	0.00	$0.00
SAP 028-607-008 and SAP 028-618-009 / SAP 028-607-008 Regular	3	2112.619 SHOULDER PREPARATION (RDST)	56.500	122.00	0.00	$0.00	122.00	$6,893.00
SAP 028-607-008 and SAP 028-618-009 / SAP 028-607-008 Regular	4	2211.509 AGGREGATE BASE CLASS 5 (TON)	37.000	400.00	0.00	$0.00	130.90	$4,843.30
SAP 028-607-008 and SAP 028-618-009 / SAP 028-607-008 Regular	5	2215.504 FULL DEPTH RECLAMATION (P) (SQ YD)	3.100	39,704.00	0.00	$0.00	39,704.00	$123,082.40

Contract Item Status by Funding Breakdown

Funding Cat	Line	Item	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 028-607-008 and SAP 028-618-009 / SAP 028-607-008 Regular	6	2221.509 SHOULDER BASE AGGREGATE CLASS 2 (TON)	24.950	3,724.00	0.00	$0.00	3,514.13	$87,677.54
SAP 028-607-008 and SAP 028-618-009 / SAP 028-607-008 Regular	7	2232.602 MILLED RUMBLE STRIPS (EACH)	900.000	5.00	0.00	$0.00	5.00	$4,500.00
SAP 028-607-008 and SAP 028-618-009 / SAP 028-607-008 Regular	8	2360.509 TYPE SP 12.5 WEARING COURSE MIX (3,C) (TON)	91.850	8,604.00	0.00	$0.00	8,459.95	$777,046.41
SAP 028-607-008 and SAP 028-618-009 / SAP 028-607-008 Regular	9	2360.609 BITUMINOUS PAVEMENT DENSITY INCENTIVE (TON)	2.700	8,048.00	0.00	$0.00	6,536.63	$17,648.90
SAP 028-607-008 and SAP 028-618-009 / SAP 028-607-008 Regular	10	2399.623 PAVEMENT SMOOTHNESS INCENTIVE (ROAD SEG)	270.000	50.00	0.00	$0.00	39.80	$10,745.26
SAP 028-607-008 and SAP 028-618-009 / SAP 028-607-008 Regular	11	2540.602 INSTALL MAIL BOX SUPPORT (EACH)	300.000	19.00	20.00	$6,000.00	20.00	$6,000.00
SAP 028-607-008 and SAP 028-618-009 / SAP 028-607-008 Regular	12	2540.602 RELOCATE MAIL BOX SUPPORT (EACH)	225.000	4.00	2.00	$450.00	2.00	$450.00

Contract Item Status by Funding Breakdown

Funding Cat	Line	Item	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 028-607-008 and SAP 028-618-009 / SAP 028-607-008 Regular	13	2563.601 TRAFFIC CONTROL (LUMP SUM)	98,835.000	0.23	0.01	$1,136.60	0.23	$22,732.05
SAP 028-607-008 and SAP 028-618-009 / SAP 028-607-008 Regular	14	2582.503 6" SOLID LINE PAINT (LIN FT)	0.160	25,922.00	0.00	$0.00	25,947.00	$4,151.52
SAP 028-607-008 and SAP 028-618-009 / SAP 028-607-008 Regular	15	2582.503 4" SOLID LINE PAINT (LIN FT)	0.140	5,934.00	0.00	$0.00	5,151.00	$721.14
SAP 028-607-008 and SAP 028-618-009 / SAP 028-607-008 Regular	16	2582.503 4" BROKEN LINE PAINT (LIN FT)	0.140	2,000.00	0.00	$0.00	1,775.00	$248.50
SAP 028-607-008 and SAP 028-618-009 / SAP 028-607-008 Regular	17	2582.503 4" DOUBLE SOLID LINE PAINT (LIN FT)	0.280	5,009.00	0.00	$0.00	5,750.00	$1,610.00
SAP 028-607-008 and SAP 028-618-009 / SAP 028-607-008 Municipal	18	2112.619 SHOULDER PREPARATION (RDST)	56.500	18.00	0.00	$0.00	18.00	$1,017.00
SAP 028-607-008 and SAP 028-618-009 / SAP 028-607-008 Municipal	19	2215.504 FULL DEPTH RECLAMATION (P) (SQ YD)	3.100	5,164.00	0.00	$0.00	5,164.00	$16,008.40

Contract Item Status by Funding Breakdown

Funding Cat	Line	Item	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 028-607-008 and SAP 028-618-009 / SAP 028-607-008 Municipal	20	2221.509 SHOULDER BASE AGGREGATE CLASS 2 (TON)	24.950	485.00	0.00	$0.00	378.12	$9,434.09
SAP 028-607-008 and SAP 028-618-009 / SAP 028-607-008 Municipal	21	2232.504 MILL BITUMINOUS SURFACE (VARIABLE DEPTH) (SQ YD)	5.100	1,291.00	0.00	$0.00	1,291.00	$6,584.10
SAP 028-607-008 and SAP 028-618-009 / SAP 028-607-008 Municipal	22	2360.509 TYPE SP 12.5 WEARING COURSE MIX (3,C) (TON)	91.850	1,183.00	0.00	$0.00	1,475.23	$135,499.88
SAP 028-607-008 and SAP 028-618-009 / SAP 028-607-008 Municipal	23	2360.609 BITUMINOUS PAVEMENT DENSITY INCENTIVE (TON)	2.700	1,069.00	0.00	$0.00	868.25	$2,344.28
SAP 028-607-008 and SAP 028-618-009 / SAP 028-607-008 Municipal	24	2563.601 TRAFFIC CONTROL (LUMP SUM)	98,835.000	0.03	0.00	$148.25	0.03	$2,965.05
SAP 028-607-008 and SAP 028-618-009 / SAP 028-607-008 Municipal	25	2582.503 6" SOLID LINE PAINT (LIN FT)	0.160	2,285.00	0.00	$0.00	2,285.00	$365.60
SAP 028-607-008 and SAP 028-618-009 / SAP 028-607-008 Municipal	26	2582.503 4" SOLID LINE PAINT (LIN FT)	0.140	870.00	0.00	$0.00	870.00	$121.80

Contract Item Status by Funding Breakdown

Funding Cat	Line	Item	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 028-607-008 and SAP 028-618-009 / SAP 028-607-008 Municipal	27	2582.503 4" BROKEN LINE PAINT (LIN FT)	0.140	300.00	0.00	$0.00	300.00	$42.00
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009	1	2104.502 REMOVE ANCHORAGE ASSEMBLY-CABLE (EACH)	300.000	3.00	0.00	$0.00	3.00	$900.00
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009	2	2104.503 REMOVE CABLE GUARDRAIL (LIN FT)	2.000	1,123.00	0.00	$0.00	1,123.00	$2,246.00
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009	3	2104.503 REMOVE GUARDRAIL - PLATE BEAM (LIN FT)	3.000	2,203.00	0.00	$0.00	2,203.00	$6,609.00
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009	4	2104.503 SAWING BITUMINOUS PAVEMENT (FULL DEPTH) (LIN FT)	1.950	573.00	0.00	$0.00	495.80	$966.81
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009	5	2105.607 SUBGRADE EXCAVATION (C Y)	35.000	200.00	0.00	$0.00	270.00	$9,450.00
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009	6	2106.607 SALVAGE MILLED BIT AND AGGREGATE FROM STOCKPILE (SV) (CU YD)	27.500	1,630.00	0.00	$0.00	2,280.00	$62,700.00
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009	7	2112.619 SHOULDER PREPARATION (RDST)	56.500	279.00	0.00	$0.00	279.00	$15,763.50

Contract Item Status by Funding Breakdown

Funding Cat	Line	Item	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009	8	2211.509 AGGREGATE BASE CLASS 5 (TON)	37.000	1,088.00	0.00	$0.00	206.14	$7,627.18
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009	9	2215.504 FULL DEPTH RECLAMATION (P) (SQ YD)	3.100	83,281.00	0.00	$0.00	83,281.00	$258,171.10
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009	10	2221.509 SHOULDER BASE AGGREGATE CLASS 2 (TON)	24.950	6,186.00	0.00	$0.00	6,786.66	$169,327.17
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009	11	2232.504 MILL BITUMINOUS SURFACE (VARIABLE DEPTH) (SQ YD)	5.100	3,448.00	0.00	$0.00	3,448.00	$17,584.80
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009	12	2360.509 TYPE SP 12.5 WEARING COURSE MIX (3,C) (TON)	91.850	19,038.00	0.00	$0.00	19,744.65	$1,813,546.10
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009	13	2360.609 BITUMINOUS PAVEMENT DENSITY INCENTIVE (TON)	2.700	18,552.00	0.00	$0.00	11,479.05	$30,993.44
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009	14	2399.623 PAVEMENT SMOOTHNESS INCENTIVE (ROAD SEG)	270.000	109.00	0.00	$0.00	72.26	$19,510.99
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009	15	2540.602 INSTALL MAIL BOX SUPPORT (EACH)	300.000	14.00	14.00	$4,200.00	14.00	$4,200.00
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009	16	2540.602 RELOCATE MAIL BOX SUPPORT (EACH)	225.000	3.00	3.00	$675.00	3.00	$675.00

Contract Item Status by Funding Breakdown

Funding Cat	Line	Item	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009	17	2554.502 END TREATMENT-TANGENT TERMINAL (EACH)	3,900.000	6.00	0.00	$0.00	6.00	$23,400.00
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009	18	2554.503 TRAFFIC BARRIER DESIGN TYPE 31 (LIN FT)	32.000	3,150.00	0.00	$0.00	3,150.00	$100,800.00
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009	19	2563.601 TRAFFIC CONTROL (LUMP SUM)	98,835.000	0.51	0.03	$2,520.29	0.51	$50,405.85
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009	20	2582.503 6" SOLID LINE PAINT (LIN FT)	0.160	57,905.00	0.00	$0.00	58,999.00	$9,439.84
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009	21	2582.503 4" SOLID LINE PAINT (LIN FT)	0.140	7,747.00	0.00	$0.00	7,511.00	$1,051.54
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009	22	2582.503 4" BROKEN LINE PAINT (LIN FT)	0.140	4,108.00	0.00	$0.00	4,133.50	$578.69
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009	23	2582.503 4" DOUBLE SOLID LINE PAINT (LIN FT)	0.280	12,569.00	0.00	$0.00	13,490.00	$3,777.20
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009 Municipal	24	2104.502 REMOVE MASONARY DRAINAGE STRUCTURE (EACH)	900.000	2.00	0.00	$0.00	2.00	$1,800.00

Contract Item Status by Funding Breakdown

Funding Cat	Line	Item	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009 Municipal	25	2104.502 REMOVE 18" PIPE - SEWER (LIN FT)	25.000	45.00	0.00	$0.00	45.00	$1,125.00
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009 Municipal	26	2104.503 REMOVE CURB AND GUTTER (LIN FT)	12.000	52.00	0.00	$0.00	63.10	$757.20
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009 Municipal	27	2104.518 REMOVE CONCRETE WALK (SQ FT)	5.000	589.00	0.00	$0.00	641.50	$3,207.50
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009 Municipal	28	2112.619 SHOULDER PREPARATION (RDST)	56.500	65.00	0.00	$0.00	65.00	$3,672.50
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009 Municipal	29	2211.509 AGGREGATE BASE CLASS 5 (TON)	37.000	926.00	0.00	$0.00	1,812.90	$67,077.30
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009 Municipal	30	2215.504 FULL DEPTH RECLAMATION (P) (SQ YD)	3.100	15,148.00	0.00	$0.00	15,148.00	$46,958.80
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009 Municipal	31	2221.509 SHOULDER BASE AGGREGATE CLASS 2 (TON)	24.950	1,618.00	0.00	$0.00	1,265.16	$31,565.74

Contract Item Status by Funding Breakdown

Funding Cat	Line	Item	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009 Municipal	32	2232.504 MILL BITUMINOUS SURFACE (VARIABLE DEPTH) (SQ YD)	5.100	16,351.00	0.00	$0.00	16,351.00	$83,390.10
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009 Municipal	33	2360.509 TYPE SP 12.5 WEARING COURSE MIX (3,C) (TON)	91.850	7,559.00	0.00	$0.00	7,325.19	$672,818.70
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009 Municipal	34	2360.609 BITUMINOUS PAVEMENT DENSITY INCENTIVE (TON)	2.700	6,821.00	0.00	$0.00	4,220.49	$11,395.32
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009 Municipal	35	2399.623 PAVEMENT SMOOTHNESS INCENTIVE (ROAD SEG)	270.000	17.00	0.00	$0.00	15.10	$4,076.95
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009 Municipal	36	2503.503 18" RC PIPE SEWER (LIN FT)	82.700	48.00	0.00	$0.00	48.00	$3,969.60
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009 Municipal	37	2504.602 ADJUST CURB BOX (EACH)	825.000	2.00	0.00	$0.00	3.00	$2,475.00
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009 Municipal	38	2506.502 CASTING ASSEMBLY (EACH)	892.000	2.00	0.00	$0.00	2.00	$1,784.00

Contract Item Status by Funding Breakdown

Funding Cat	Line	Item	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009 Municipal	39	2506.502 ADJUST FRAME AND RING CASTING (EACH)	475.000	6.00	0.00	$0.00	5.00	$2,375.00
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009 Municipal	40	2506.502 CONSTRUCT DRAINAGE STRUCTURE DESIGN SD-48 (EACH)	4,993.000	1.00	0.00	$0.00	1.00	$4,993.00
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009 Municipal	41	2521.618 CONCRETE WALK (SQ FT)	14.550	837.00	0.00	$0.00	867.20	$12,617.76
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009 Municipal	42	2531.603 CONCRETE CURB AND GUTTER DESIGN B624 (LIN FT)	62.500	159.00	0.00	$0.00	97.30	$6,081.25
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009 Municipal	43	2531.603 CONCRETE CURB AND GUTTER DESIGN S518 (LIN FT)	58.750	52.00	0.00	$0.00	55.50	$3,260.63
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009 Municipal	44	2531.618 TRUNCATED DOMES (SQ FT)	65.000	62.00	0.00	$0.00	62.00	$4,030.00
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009 Municipal	45	2563.601 TRAFFIC CONTROL (LUMP SUM)	98,835.000	0.23	0.01	$1,136.60	0.23	$22,732.05

Contract Item Status by Funding Breakdown

Funding Cat	Line	Item	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009 Municipal	46	2575.602 SITE RESTORATION (EACH)	1,500.000	5.00	0.00	$0.00	5.00	$7,500.00
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009 Municipal	47	2582.503 6" SOLID LINE PAINT (LIN FT)	0.160	11,457.00	0.00	$0.00	11,457.00	$1,833.12
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009 Municipal	48	2582.503 4" SOLID LINE PAINT (LIN FT)	0.140	2,523.00	0.00	$0.00	2,523.00	$353.22
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009 Municipal	49	2582.503 4" BROKEN LINE PAINT (LIN FT)	0.140	804.00	0.00	$0.00	804.00	$112.56
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009 Municipal	50	2582.503 4" DOUBLE SOLID LINE PAINT (LIN FT)	0.280	6,317.00	0.00	$0.00	6,317.00	$1,768.76
SAP 028-607-008 and SAP 028-618-009 / SAP 028-618-009 Municipal	51	2506.502 CONST DRAINAGE STRUCTURE DES 72-4020 (EACH)	10,351.140	1.00	0.00	$0.00	1.00	$10,351.14
Totals:						**$16,266.74**		**$4,867,106.67**

DEPARTMENT OF REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-244-334-608
Submitted Date and Time:	10-Nov-2026 10:59:54 AM
Legal Name:	MATHY CONSTRUCTION CO
Federal Employer ID:	39-0752519
User Who Submitted:	mathy1
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**707489792**
Minnesota ID:	8749839
Project Owner:	HOUSTON CTY HWY DEPT
Project Number:	SAP 028-607-008 & 028-618-009
Project Begin Date:	01-May-2026
Project End Date:	31-Oct-2026
Project Location:	HOUSTON CTY 7 & 18
Project Amount:	$4,867,106.67

Subcontractor Summary

Name	ID	Affidavit Number
ALVERO LLC	3051898	1733488640
WARNING LITES OF MINNESOTA INC	3086922	1852534784
BKC CONSTRUCTION LLC	2567145	1190490112
BRUENING ROCK PRODUCTS INC	6488964	632582144
MATTISON CONTRACTORS INC	5855373	234123264
RUMBLE STRIPS INNOVATIONS LLC	1847829	678653952
KOMITT CONCRETE INC	5677271	178024448
SKYLINE COMPANIES INC	2595892	1016885248
SIR LINES-A-LOT INC	3509324	2042785792
DURST OUTDOOR SERVICES LLC	7925385	77230080
WK CONSTRUCTION COMPANY INC	2883946	1707503616
FREEDOM FLAGGERS LLC	9911797	1208053760

M EATON TRUCKING LLC	8536044	996962304
ROCHESTER GROUND	5514331	976908288
SILVER EAGLE TRUCKING INC	1060961	843378688
BUCKNELL TRUCKING LLC	2180074	1900179456
LT VENTURES	6814247	1406726144
CENTURY PUMPING LLC	4641394	1475571712
FLEET TRANSPORTATION LLC	5380046	938700800
C-M TRANSPORT OF SHELL LAKE LLC	6761017	442855424
OLSON GRADING INC	6051550	1179021312

Important Messages

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DEPARTMENT OF REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-420-292-624
Submitted Date and Time:	4-Nov-2026 11:39:57 AM
Legal Name:	ALVERO LLC
Federal Employer ID:	46-2582481
User Who Submitted:	alvero
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**1733488640**
Minnesota ID:	3051898
Project Owner:	HOUSTON COUNTY HIGHWAY
Project Number:	SAP 028-607-008; 618-009
Project Begin Date:	08-Sep-2026
Project End Date:	08-Sep-2026
Project Location:	HOUSTON CO CSAH 7 & 18
Project Amount:	$12,175.00
Subcontractors:	No Subcontractors

Important Messages

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DEPARTMENT OF REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-603-924-496
Submitted Date and Time:	4-Nov-2026 8:14:43 AM
Legal Name:	WARNING LITES OF MINNESOTA INC
Federal Employer ID:	36-4762529
User Who Submitted:	Sarah.Walz
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**1852534784**
Minnesota ID:	3086922
Project Owner:	HOUSTON CO
Project Number:	SAP 028-607-008
Project Begin Date:	05-May-2026
Project End Date:	17-Sep-2026
Project Location:	HOUSTON CO
Project Amount:	$7,500.00
Subcontractors:	No Subcontractors

Important Messages

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DEPARTMENT OF REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-057-288-720
Submitted Date and Time:	2-Nov-2026 7:51:08 AM
Legal Name:	BKC CONSTRUCTION LLC
Federal Employer ID:	41-1634612
User Who Submitted:	Terrieh
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**1190490112**
Minnesota ID:	2567145
Project Owner:	HOUSTON COUNTY
Project Number:	028-607-008 028618-009
Project Begin Date:	22-Jun-2026
Project End Date:	04-Jul-2026
Project Location:	HOUSTON COUNTY
Project Amount:	$37,084.74
Subcontractors:	No Subcontractors

Important Messages

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DEPARTMENT OF REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-051-363-856
Submitted Date and Time:	30-Oct-2026 11:51:40 AM
Legal Name:	BRUENING ROCK PRODUCTS INC
Federal Employer ID:	42-0632195
User Who Submitted:	Bruening Rock
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**632582144**
Minnesota ID:	6488964
Project Owner:	HOUSTON COUNTY HIGHWAY DEPARTMENT
Project Number:	44262702
Project Begin Date:	17-Jun-2026
Project End Date:	07-Aug-2026
Project Location:	HOUSTON COUNTY CSAH 7 & 18
Project Amount:	$303,504.55
Subcontractors:	No Subcontractors

Important Messages

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DEPARTMENT OF REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-014-316-048
Submitted Date and Time:	27-Oct-2026 7:36:49 AM
Legal Name:	MATTISON CONTRACTORS INC
Federal Employer ID:	39-2028420
User Who Submitted:	MorganM123
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**234123264**
Minnesota ID:	5855373
Project Owner:	HOUSTON COUNTY HIGHWAY DEPARTMENT
Project Number:	028-607-008
Project Begin Date:	30-Jul-2026
Project End Date:	30-Jul-2026
Project Location:	HOUSTON COUNTY
Project Amount:	$117,034.70
Subcontractors:	No Subcontractors

Important Messages

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DEPARTMENT OF REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-316-377-104
Submitted Date and Time:	26-Oct-2026 1:38:45 PM
Legal Name:	RUMBLE STRIP INNOVATIONS LLC
Federal Employer ID:	42-2116077
User Who Submitted:	RSIMN501
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**678653952**
Minnesota ID:	1847829
Project Owner:	MN DOT
Project Number:	SAP 028-607-008
Project Begin Date:	21-Aug-2026
Project End Date:	21-Aug-2026
Project Location:	HOUSTON COUNTY
Project Amount:	$9,250.00
Subcontractors:	No Subcontractors

Important Messages

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DEPARTMENT OF REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-768-012-816
Submitted Date and Time:	26-Oct-2026 5:08:59 PM
Legal Name:	KOMITT CONCRETE INC
Federal Employer ID:	41-2001579
User Who Submitted:	komittconcrete
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**178024448**
Minnesota ID:	5677271
Project Owner:	HOUSTON COUNTY HIGHWAY DEPARTMENT
Project Number:	SAP 028-607-008
Project Begin Date:	26-Jun-2026
Project End Date:	01-Jul-2026
Project Location:	HOUSTON COUNTY CSAH 7 & 18
Project Amount:	$25,729.74
Subcontractors:	No Subcontractors

Important Messages

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DEPARTMENT OF REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-478-259-216
Submitted Date and Time:	26-Oct-2026 11:17:38 AM
Legal Name:	SKYLINE COMPANIES INC
Federal Employer ID:	41-1831218
User Who Submitted:	Skyline Companies, Inc.
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**1016885248**
Minnesota ID:	2595892
Project Owner:	HOUSTON COUNTY HIGHWAY DEPT
Project Number:	SAP 028-607-008
Project Begin Date:	16-Jun-2026
Project End Date:	16-Jun-2026
Project Location:	HOUSTON COUNTY
Project Amount:	$1,234.60
Subcontractors:	No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

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DEPARTMENT OF REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-729-657-872
Submitted Date and Time:	27-Oct-2026 7:30:43 AM
Legal Name:	SIR LINES-A-LOT INC
Federal Employer ID:	46-5427787
User Who Submitted:	linesalot
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**2042785792**
Minnesota ID:	3509324
Project Owner:	HOUSTON COUNTY
Project Number:	028-607-008 028-618-009
Project Begin Date:	01-Jun-2026
Project End Date:	21-Aug-2026
Project Location:	HOUSTON COUNTY
Project Amount:	$50,675.49
Subcontractors:	No Subcontractors

Important Messages

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Contact Us

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DEPARTMENT OF REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-045-738-000
Submitted Date and Time:	26-Oct-2026 10:57:23 AM
Legal Name:	DURST OUTDOOR SERVICES LLC
Federal Employer ID:	88-0582492
User Who Submitted:	DURSTOUTDOORSERVICES
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**77230080**
Minnesota ID:	7925385
Project Owner:	HOUSTON COUNTY HWY DEPT
Project Number:	SAP 028-607-008, 028-618-009
Project Begin Date:	30-Jul-2026
Project End Date:	30-Jul-2026
Project Location:	HOUSTON COUNTY
Project Amount:	$9,000.00
Subcontractors:	No Subcontractors

Important Messages

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DEPARTMENT OF REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	2-134-749-712
Submitted Date and Time:	26-Oct-2026 11:27:51 AM
Legal Name:	WK CONSTRUCTION COMPANY INC
Federal Employer ID:	39-1418888
User Who Submitted:	wkconst
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**1707503616**
Minnesota ID:	2883946
Project Owner:	HOUSTON COUNTY
Project Number:	SAP 028-607-008 & SAP 028-618-009
Project Begin Date:	28-May-2026
Project End Date:	19-Sep-2026
Project Location:	CSAH 7 & CSAH 18
Project Amount:	$105,222.54
Subcontractors:	No Subcontractors

Important Messages

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Contact Us

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Jeannette Groski

From: Charity Mitchell <freedomflaggersllc@gmail.com>
Sent: Tuesday, November 10, 2026 8:03 AM
To: Jeannette Groski
Subject: Fwd: Your Recent Contractor Affidavit Request

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---------- Forwarded message ---------
From: **MN Revenue e-Services** <eservices.mdor@state.mn.us>
Date: Tue, Nov 10, 2026 at 7:54 AM
Subject: Your Recent Contractor Affidavit Request
To: <freedomflaggersllc@gmail.com>

This email is an automated notification and is unable to receive replies.

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-938-134-032
Submitted Date and Time:	10-Nov-2026 7:54:29 AM
Legal Name:	FREEDOM FLAGGERS LLC
Federal Employer ID:	93-1813138
User Who Submitted:	FreedomFlaggers
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**1208053760**
Minnesota ID:	9911797
Project Owner:	HOUSTON CTY HWY DEPT.
Project Number:	208-607-008
Project Begin Date:	01-Jul-2026
Project End Date:	30-Jul-2026
Project Location:	HOUSTON CTY 7 &18
Project Amount:	$1,265.00
Subcontractors:	No Subcontractors

Important Messages

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Contact Us

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DEPARTMENT OF REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved

Confirmation Summary

Confirmation Number	0-857-950-736
Submitted Date and Time:	9-Nov-2026 4:09 38 PM
Legal Name	M EATON TRUCKING LLC
Federal Employer ID:	88-2563785
User Who Submitted:	meaton15790
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**996962304**
Minnesota ID:	8536044
Project Owner:	HOUSTON CTY HWY DEPT
Project Number:	SAP 028-607-008 & 028-618-006
Project Begin Date:	18-Jun-2026
Project End Date:	11-Jul-2026
Project Location:	HOUSTON CTY 7 & 18
Project Amount	$111,284 80
Subcontractors:	No Subcontractors

Important Messages

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Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding tax@state mn us Business hours are Monday through Friday 8:00 a m to 4:30 p m Central Time

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Jeannette Groski

From: Rochester Ground Services <rochesterground@gmail.com>
Sent: Monday, November 9, 2026 6:21 AM
To: Jeannette Groski
Subject: Fwd: Your Recent Contractor Affidavit Request

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---------- Forwarded message ---------
From: **MN Revenue e-Services** <eservices.mdor@state.mn.us>
Date: Mon, Nov 9, 2026 at 6:19 AM
Subject: Your Recent Contractor Affidavit Request
To: <rochesterground@gmail.com>

This email is an automated notification and is unable to receive replies.

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-533-118-992
Submitted Date and Time:	9-Nov-2026 6:19:11 AM
Legal Name:	ROCHESTER GROUND LLC
Federal Employer ID:	45-4794024
User Who Submitted:	rground
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**976908288**
Minnesota ID:	5514331
Project Owner:	HOUSTON CTY HWY DEPT
Project Number:	SAP028-607-008 & 028-618-006
Project Begin Date:	05-Jun-2026
Project End Date:	05-Jun-2026
Project Location:	HOUSTON CTY 7 & 18
Project Amount:	$1,053.75
Subcontractors:	No Subcontractors

Important Messages

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Contact Us

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--

Darend Yetter
Owner
Rochester Ground Lawn & Snow Services
P: 507.288.1131 - 507.261.34
A: Bulk Material Yard 1221 County Rd 16 SW Rochester MN 55902, Mailing Address 31 85th St SE Rochester MN 55904
W: www.RochesterGround.com E: RochesterGround@gmail.com



DEPARTMENT OF REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-757-383-184
Submitted Date and Time:	5-Nov-2026 2:00:18 PM
Legal Name:	SILVER EAGLE TRUCKING INC
Federal Employer ID:	41-1745811
User Who Submitted:	Silver2833
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**843378688**
Minnesota ID:	1060961
Project Owner:	HOUSTON CTY HWY DEPT
Project Number:	SAP 028-607-008 & 028-618-006
Project Begin Date:	28-May-2026
Project End Date:	28-Jul-2026
Project Location:	HOUSTON CTY 7 & 18
Project Amount:	$70,350.50
Subcontractors:	No Subcontractors

Important Messages

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Contact Us

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Jeannette Groski

From: Karla Carpenter-Bucknell <carpenter_bucknell@yahoo.com>
Sent: Wednesday, November 4, 2026 4:02 PM
To: Jeannette Groski
Subject: Fwd: Your Recent Contractor Affidavit Request

You don't often get email from carpenter_bucknell@yahoo.com. Learn why this is important

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Sent from my iPhone

Begin forwarded message:

> **From:** Kyle Bucknell <bucknell430k@yahoo.com>
> **Date:** November 4, 2026 at 3:59:57 PM CST
> **To:** Karla Carpenter-Bucknell <carpenter_bucknell@yahoo.com>
> **Subject: Fwd: Your Recent Contractor Affidavit Request**
>
> Sent from my iPhone
>
> Begin forwarded message:
>
> > **From:** MN Revenue e-Services <eservices.mdor@state.mn.us>
> > **Date:** November 4, 2026 at 3:58:27 PM CST
> > **To:** BUCKNELL430K@yahoo.com
> > **Subject: Your Recent Contractor Affidavit Request**
> >
> > This email is an automated notification and is unable to receive replies.
> >
> > ## Contractor Affidavit Submitted
> >
> > Thank you, your Contractor Affidavit has been approved.
> >
> > **Confirmation Summary**
> >
> > | | |
> > |---|---|
> > | Confirmation Number: | 1-717-039-632 |
> > | Submitted Date and Time: | 4-Nov-2026 3:57:59 PM |
> > | Legal Name: | BUCKNELL TRUCKING L.L.C. |
> > | Federal Employer ID: | 26-0314788 |
> > | User Who Submitted: | KKBucknell |
> > | Type of Request Submitted: | Contractor Affidavit |

Affidavit Summary

Affidavit Number:	**1900179456**
Minnesota ID:	2180074
Project Owner:	HOUSTON CTY HWY DEPT
Project Number:	SAP 028-607-008 & 028-618-006
Project Begin Date:	29-May-2026
Project End Date:	16-Jul-2026
Project Location:	HOUSTON CTY HWY DEPT
Project Amount:	$6,627.55
Subcontractors:	No Subcontractors

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DEPARTMENT OF REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved

Confirmation Summary

Confirmation Number	1-346-652-088
Submitted Date and Time:	4-Nov-2026 1:46:17 PM
Legal Name:	LT VENTURES
Federal Employer ID:	83-2756385
User Who Submitted:	Ltventures
Type of Request Submitted	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**1406726144**
Minnesota ID:	6814247
Project Owner:	HOUSTON CTY HWY DEPT
Project Number:	SAP 028-607-008 & 028-618-006
Project Begin Date:	26-Jun-2026
Project End Date:	11-Jul-2026
Project Location:	HOUSTON CTY 7&18
Project Amount	$8,358.00
Subcontractors	No Subcontractors

Important Messages

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DEPARTMENT OF REVENUE

MN e-Services

< CENTURY PUMPING LLC

Confirmation

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-618-277-392
Submitted Date and Time:	4-Nov-2026 12:57:37 PM
Legal Name:	CENTURY PUMPING LLC
Federal Employer ID:	81-1908330
User Who Submitted:	Centurypump
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number: 1475571712

Minnesota ID:	4641394
Project Owner:	HOUSTON CTY HWY DEPT
Project Number:	SAP 028-607-008 028-618-006
Project Begin Date:	18-Jun-2026
Project End Date:	26-Jun-2026
Project Location:	HOUSTIN CTY 7 & 18
Project Amount:	$3,330.60
Subcontractors:	No Subcontractors

DEPARTMENT OF REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-837-713-936
Submitted Date and Time:	4-Nov-2026 1:18:12 PM
Legal Name:	FLEET TRANSPORTATION LLC
Federal Employer ID:	39-1988139
User Who Submitted:	Fleetmn
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**938700800**
Minnesota ID:	5380046
Project Owner:	HOUSTON CTY HWY DEPT
Project Number:	028-607-008 & 028-618-006
Project Begin Date:	27-May-2026
Project End Date:	27-Jul-2026
Project Location:	HOUSTON CTY 7 & 18
Project Amount:	$14,008.50
Subcontractors:	No Subcontractors

Important Messages

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Contact Us

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DEPARTMENT OF REVENUE

:ontractor Affidavit Submitted

hank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-848-298-000
Submitted Date and Time:	10-Nov-2026 10:26:21 AM
Legal Name:	C-M TRANSPORT OF SHELL LAKE LLC
Federal Employer ID:	85-0617001
User Who Submitted:	CMTRANSPORT
Type of Request Submitted:	Contractor Affidavit

ıffidavit Summary

Affidavit Number:	**442855424**
Minnesota ID:	6761017
Project Owner:	HOUSTON CTY HWY DEPT
Project Number:	SAP 028-607-008 & 028-618-006
Project Begin Date:	18-Jun-2026
Project End Date:	11-Jul-2026
Project Location:	HOUSTON CTY 7 & 18
Project Amount:	$20,378.53
Subcontractors:	No Subcontractors

nportant Messages

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DEPARTMENT OF REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-423-922-192
Submitted Date and Time:	10-Nov-2026 9:01:42 AM
Legal Name:	OLSON GRADING INC
Federal Employer ID:	68-0503267
User Who Submitted:	jlolson
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**1179021312**
Minnesota ID:	6051550
Project Owner:	HOUSTON CTY HWY DEPT
Project Number:	SAP 028-607-008 & 028-618-006
Project Begin Date:	18-Jun-2026
Project End Date:	11-Jul-2026
Project Location:	HOUSTON CTY 7& 18
Project Amount:	$65,978.99
Subcontractors:	No Subcontractors

Important Messages

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Contact Us

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HOUSTON COUNTY

BOARD OF COMMISSIONER MEETING
AGENDA REQUEST FORM

Historic Courthouse
304 S Marshall Street
Caledonia, MN 55921

Board Meeting Date: **November 17, 2026**
Date Request Submitted: **November 13, 2026**

Submitted By (Name and Title): Brian Pogodzinski, County Engineer

Please fill in item(s) requested for agenda in correct category below. Add numbers as needed.

Appointment Request:

Consent Agenda Request:

Action Item Request:

1) Consider approving Resolution #26-34 to provide a letter of support for Yucatan Township's pursuit of Local Road Improvement Program (LRIP) funds for the paving Muhle Coulee Road between County State Aid Highway 4 (CSAH 4) and County State Aid Highway 13 (CSAH 13).

Discussion Item:

1)

Background/additional information can be typed below and/or included with request:

Townships are required to have Counties pass a resolution supporting and sponsoring the project in order to apply for LRIP funding.

RESOLUTION NO. 26-34

RESOLUTION OF SUPPORT FOR AND AGREEMENT TO SPONSOR YUCATAN TOWNSHIP PURSUIT OF 2026 LOCAL ROAD IMPROVEMENT PROGRAM FUNDING FROM MnDOT FOR THE MUHLE COULEE ROAD PROJECT

NOVEMBER 17, 2026

WHEREAS, the Local Road Improvement Program (LRIP) administered by the Minnesota Department of Transportation makes available up to $1,500,000 to apply towards projects on local roads that are regionally significant, result in safety improvements, address transportation deficiencies, and contribute to economic development; and

WHEREAS, Yucatan Township is applying to the Minnesota Department of Transportation (MnDOT) for 2026 LRIP funding to pave the entire 2.5 mile length of Township Road 211 (Muhle Coulee Road) between County State Aid Highway 4 ("CSAH 4") and the County State Aid Highway 13 ("CSAH 13"); and

WHEREAS, Muhle Coulee Road provides a vital regional connection between County State Aid Highway 4 and County State Aid Highway 13, supporting agricultural freight, commuter travel, emergency response, and region recreation access; and

WHEREAS, the project would not be financially feasible for the Township without LRIP funding; and

WHEREAS, the Local Road Improvement Program (LRIP) requires a township, such as Yucatan Township, to have a county sponsor and the support of the County Board; and

WHEREAS, Yucatan Township is committed to and understands that it will be responsible for all costs not covered by LRIP funding, including all engineering, inspection, administration, and construction costs over the funding cap; and

WHEREAS, Yucatan Township will maintain the road for the lifetime of the improvements; and

NOW, THEREFORE BE IT RESOLVED BY THE HOUSTON COUNTY BOARD OF COMMISSIONERS AS FOLLOWS; that

1. The County supports Yucatan Township's pursuit of Local Road Improvement Program (LRIP) funds for the construction of Muhle Coulee Road between CSAH 4 and CSAH 13.
2. The County agrees to sponsor Yucatan Township's Local Road Improvement Program application to MnDOT.

*****CERTIFICATION*****

STATE OF MINNESOTA
COUNTY OF HOUSTON

I, Brent Parker, Houston County Coordinator, within and for said county do hereby certify that he foregoing resolution is a true and correct copy of a resolution adopted by the Houston County Board of Commissioners at the session dated November 17, 2026 as shown by the minutes of the meeting in my possession.

Signature:_____
Houston County Coordinator

CORPORATE SEAL /OR/ _____
NOTARY PUBLIC

My Commission Expires_____

HOUSTON COUNTY

BOARD OF COMMISSIONER MEETING
AGENDA REQUEST FORM

Historic Courthouse
304 S Marshall Street
Caledonia, MN 55921

Board Meeting Date: 11/10/2026
Date Request Submitted: 11/3/2026
Submitted By (Name and Title): Bethany Moen, Social Services Director

Please fill in item(s) requested for agenda in correct category below. Add numbers as needed.

Appointment Request:

Consent Agenda Request:

Action Item Request:
-Approve 2027-2028 Southeast Adult Mental Health Initiative Cooperative Agreement
-Approve Southeast Adult Mental Health Initiative Community Based Compact and By-Laws

Discussion Item:

1)

Background/additional information can be typed below and/or included with request:

Review and approve SE AMHI Cooperative Agreement and By-Laws. SE AMHI is a regional collaborative in SE MN that coordinates adult mental health services in the region. This is a two-year agreement funded by a state grant.

COOPERATIVE AGREEMENT
SE AMHI INITIATIVE
2027-2028

WHEREAS, Fillmore County, Goodhue County, Houston County, Mower County, Olmsted County, Minnesota Prairie County Alliance which is comprised of Dodge County and Waseca County, Steele County, Wabasha County, and Winona County ("Participating Counties") have agreed to integrate State financial resources into the SE AMHI Initiative, formerly CREST, ("SE AMHI"); and

WHEREAS, SE AMHI was established in 1995 under the authority of the County Mental Health Authorities, in accordance with Minn. Stat. 245.465 and the Commissioner of Human Services; and

WHEREAS, Participating Counties adopted the SE AMHI Compact Council Operating Procedures and By-Laws developed on July 16, 2004; and

WHEREAS, SE AMHI is responsible for allocating State financial resources to provide Adult Mental Health Initiative services in Participating Counties; and

WHEREAS, SE AMHI membership is comprised of: representatives from each Participating County including one representative from the two (2) counties which make up the Minnesota Prairie County Alliance and one representative from the Department of Human Services, Mental Health Division; and

WHEREAS, by integrating State financial resources into SE AMHI, Participating Counties are therefore allowed maximum flexibility in using such resources in a manner best suited to client and regional needs; and

WHEREAS, the Minnesota Department of Human Services allocates Adult Mental Health Initiative Grant funding to Olmsted County, who is the authorized fiscal host of the SE AMHI Region.

NOW THEREFORE, in consideration of the mutual promises and consideration contained herein among Participating Counties and the authority provided in Minn. Stat. 471.59, Participating Counties agree as follows:

1. The purpose of this Agreement is to jointly agree that Participating Counties will continue integrating State financial resources into SE AMHI for Calendar Years 2027 and 2028, from January 1, 2027 to December 31, 2028. The total of the State funded allocation for calendar years 2027 and 2028 is anticipated to be $10,132,716.00.
2. As fiscal host, Olmsted County may apply for and receive the Adult Mental Health Initiative Funding Grant on behalf of SE AMHI related to adult mental health services provided in Participating Counties.
3. Olmsted County on behalf of SE AMHI may apply for and receive grants related to adult mental health services provided in Participating Counties. If grant funds are received at an amount not anticipated, the additional or less than anticipated grant funds will be communicated to all Participating Counties and budgets will be adjusted collaboratively.

4. SE AMHI funds will be allocated as determined by the Directors Group and Regional Management Team throughout the nine (9) participating SE AMHI County agencies and reviewed at least quarterly.
5. If the State requests that allocated funds distributed through SE AMHI be returned, Participating Counties shall return such funds.
6. Olmsted County shall receive $155,000.00, each year of this Agreement, to act as fiscal host for these SE AMHI funds. Fiscal host duties shall include, but are not limited to:
    a. Establishing an account to ensure proper record keeping of all the receipts and expenditures
    b. Performing all SE AMHI accounting and fiscal reporting duties, including:
        1) Review of documentation of expenses to ensure that the expense is allowable, including but not limited to both the type of expense and timing of the expense within the proper grant period, subject to the following restrictions:
            a) All expenditures must be for services, or items necessary for the delivery of those services.
            b) "Capital" purchases are prohibited. Capital purchases are defined as something which has a useful life of more than one year and a per-unit acquisition cost which equals or exceeds $5,000 and is 1) land, buildings (facilities), equipment, and intellectual property (including software) whether acquired by purchase, construction, manufacture, lease-purchase, exchange, or through capital leases; or 2) additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations or alterations of the items listed above that materially increase their value or useful life (not ordinary repairs and maintenance). Exceptions to the prohibition of capital purchases will be considered on a case-by-case basis.
            c) The budgets, expenditures, and programs are subject to periodic review by the Commissioner of DHS.
            d) Expenditures shall be reported by Olmsted County to DHS on the quarterly SEAGR report (DHS-2557) and on the BRASS-Based Grant Fiscal Report (DHS-2895).
            e) Olmsted County will submit DHS Form 2895 to DHS on behalf of the Region.
        2) Implement SE AMHI-specific contracts with existing and potential providers of SE AMHI-funded services.
        3) Ensure that the contracted providers are billing eligible insurance before accessing SE AMHI grant funding.
        4) Ensure that Participating Counties cooperate with Olmsted County on following DHS Policy 08-10 which involves Monitoring Contracts, Risk Assessment and Fiscal Reconciliation of those contracts over $50,000.

5) Ensure that Participating Counties and contracted providers are completing all required invoices and data reporting, including the Adult AMHI Reporting Tool.

   a) Participating Counties will complete and submit to Olmsted County on a monthly basis the Adult AMHI Reporting Tool within 15 days of the end of the month.

   b) If a Participating County is submitting internal staff time using the SEAGR rate, those submissions must be completed within 15 days of the end of the quarter.

   c) For November and December submissions, all submissions must be in by the first Friday of December.

7. Each Participating County who receives grant dollars passed through Olmsted County agrees to indemnify and hold harmless Olmsted County for any determinations by any authority that grant dollars used by or received by the Participating County were not used and/or must be repaid to the State or Federal government. The affected Participating County agrees to pay any necessary amounts, including any penalties, interest, or fees of any kind, on the time schedule determined by the State or Federal government to the payee determined by the State or Federal government. If Olmsted County, solely in its own discretion, agrees to be an intermediary in any repayments for the affected Participating County, that County agrees to cooperate fully with Olmsted County and to not delay any necessary payments. The affected Participating County agrees to reimburse Olmsted County for any reasonable costs incurred by Olmsted County related to assisting the affected Participating County or caused by complying with requests of the granting authority related to funds received by that Participating County.
8. Olmsted County will make reasonable efforts to disburse budgeted funds to each Participating County and/or contracted provider as soon as practicable through Olmsted County's normal accounts payable processes.
9. Each Participating County acknowledges that it has received any funding documentation from DHS and will comply with all grant provisions set forth by DHS.
10. If the grant provisions require documentation by the fiscal support entity for any purpose including securing reimbursement from the grantor, it must provide the documentation to Olmsted County on the schedule established by Olmsted County so that sufficient processing time is available to pass the information through to the grantor. Olmsted County will make reasonable efforts to gather and pass on required documentation, but staff absences or workload may delay this process. Olmsted County is not responsible for any interest or fees due to delayed pass through of funds which result from the Participating County's failure to provide documentation on a timely basis. Olmsted County is not responsible for requesting, editing, reviewing, changing, or verifying any information provided to it by Participating Counties for this grant unless specifically stated elsewhere in this Agreement.
11. Participating Counties may audit records related to SE AMHI and services provided under this Agreement. Participating Counties agree to cooperate with any records disclosure request made by any Participating

County or the State Auditor related to an audit of this program. Parties agree to be bound by the requirements of the Minnesota Government Data Practices Act as it applies to any data which may be created in the course of this program.

12. Each Participating County shall maintain at their own expense general liability, professional liability and error and omissions insurance coverage, or equivalent coverage, at levels appropriate to cover the activities of that Participating County or its subcontractors, agents, or employees under this Agreement.
13. Participating Counties shall save and hold harmless all other Participating Counties and its officers, agents, employees, and members, from all claims, suits, or actions of whatsoever nature resulting from or arising out of the activities of Participating Counties or its subcontractors, agents, or employees under this Agreement.
14. The failure of any Participating County to enforce any provisions of this Agreement shall not constitute a waiver by such County of that or any other provision.
15. The Participating Counties agree that if any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular term or provision held to be invalid.
16. The term of this Agreement shall be from January 1, 2027 through December 31, 2028 and/or shall remain in effect until one of the following occurs: 1) a new Agreement is signed by all Participating Counties 2) the term of this Agreement is extended via an Addendum or 3) the Participating Counties choose to terminate the Agreement in accordance with section 17 below.
17. The Participating Counties may also terminate this Agreement effective upon mailing of 90 days of written notice to other affected parties, under any of the following conditions:
    a. If funding from federal, state, or other sources is not obtained and continued at levels sufficient to allow for purchase of the indicated quantity of services. The Agreement may at the parties' discretion be modified to accommodate a reduction in funds.
    b. If federal or state regulations or guidelines are modified, changed, or interpreted in such a way that the services are no longer allowable or appropriate for purchase under this Agreement or are no longer eligible for the funding proposed for payments authorized by this Agreement.
    c. If any Participating County chooses to opt out of providing SE AMHI-funded adult mental health services, it will provide written notice to the other Participating Counties at least 90 days prior to the proposed termination date. In this event, the remaining Participating Counties shall jointly determine whether to terminate this Agreement or redistribute the SE AMHI funds amongst the remaining Participating Counties.

Any such termination of the Agreement shall not reduce or negate any obligations or liabilities of any party already accrued prior to such termination.

18. Participating Counties shall individually sign and return this Agreement to Contract Management. Funds cannot be disbursed to the Participating County until the signed agreement has been received by Contract Management
19. This Agreement constitutes the final expression of the parties' agreement, and the complete and exclusive statement of the terms agreed upon. This Agreement supersedes all prior negotiations, understanding, agreements, and representations. There are no oral or written understandings, agreements or representations not specified herein. Furthermore, no waiver, consent, modification, or change of terms of this Agreement shall bind either party unless in writing and signed by both parties. Such waiver, consent, modification, or change shall be effective only in the specific instance and for the specific purpose given.

COUNTY OF Houston

By: _____ Dated: _____
Title: Chairperson of the County Board

ATTESTED TO:

By: _____ Dated: _____
Title: County Administrator

APPROVED AS TO FORM AND EXECUTION:

By: Sam M. Burk Dated: 11-2-26
Title: Lead County Attorney

SE AMHI
Community Based Compact and By-Laws

A. Purpose

SE AMHI Mission

"To explore and implement creative and collaborative ways to meet the needs of and improve the quality of life of persons seeking mental health care and treatment."

The purpose of this Compact is to facilitate agreement between the Minnesota Department of Human Services (DHS) and local mental health authorities in Southeastern Minnesota counties [Fillmore, Goodhue, Houston, MNPrairie (Dodge and Waseca), Mower, Olmsted, Steele, Wabasha and Winona] to implement current and new community-based mental health services for individuals with serious and persistent mental illness. This relationship and commitment will provide a demonstration of evidence-based and best practices and principles that may serve as an impetus for statewide change in the way community-based mental health services are delivered.

B. History

1. With the closure of Regional Treatment Centers in the early 1990s, counties were encouraged to develop partnerships with neighboring counties to plan for and develop acute care and community-based mental health treatment for those who had been served by the state hospital. Learning from the success of that approach, legislation was passed in 1996 to create and expand grant funding for regional partnerships to continue planning and service expansion efforts. Over time, this has resulted in 18 regional county initiatives and the White Earth Nation tribe who have identified as AMHIs. Each region ranges in size from single, large county entities in the metro area to regions encompassing up to 18 counties in greater Minnesota. The AMHIs continue to monitor, evaluate and reconfigure their service models while each county retains its role as the local mental health authority. The service delivery design is unique to each AMHI. This approach has allowed small or sparsely populated counties to develop services they would not have the capacity to otherwise. The AMHIs have been an effective mechanism for regional collaboration to build community-based mental health services in Minnesota. The relationships built and sustained in the AMHIs are key to creating a strong service system.
2. The SE AMHI Initiative was developed in 1996, in accordance with Minnesota Statutes, section 245.4661 and in cooperation with DHS, to improve the mental health system in the Southeast Minnesota area. It brings together partners in the delivery of those services to clarify outcomes in order to increase accountability first to consumers, then to each other, and ultimately to the people of Minnesota. The redesign was planned by the SE AMHI Regional Management Team and implemented with the approval of both the Department of Human Services and the SE AMHI Community Based Initiative Compact Council (what is now referred to as the Directors Group).

C. Project Description

The Department of Human Services and the local mental health authorities in Southeastern Minnesota share a common goal in serving persons with mental illness in the most clinically appropriate, person-centered, least restrictive, and cost-effective ways. This project has reshaped the residential-based and community-based networks into a more seamless system through new partnerships between consumers, DHS, counties, and local mental health care providers. The SE AMHI relationship is comprised of 8 local mental health authorities and the Minnesota Department of Human Services. The focus is on improved access and outcomes for persons with mental illness. Decisions about allocation of AMHI grant funds to a community-based model will be made based on needs identified by the SE AMHI Initiative County entities, locating services as close to consumer's homes as possible and the impact on use of inpatient programs.

D. Compact Principles

SE AMHI is dedicated to improving the mental health of their community through intentional planning and partnerships across a region grounded in the following principles:

- Lived experience with mental illness guides the governance and services.
- Brings together people with lived experience, providers, counties, tribes, MCOs and DHS to fully utilize all available resources to meet regional needs.
- Develops and provides an array of person-centered services that builds on personal and cultural strengths.
- Utilizes a data driven model to evaluate the impact of services on health outcomes.
- Assures access, early intervention, coordination, and application of resources through creative partnerships.

E. Compact Membership

The membership of the SE AMHI includes:

- Fillmore County
- Goodhue County
- Houston County
- Minnesota Prairie County Alliance (MNPrairie – Dodge and Waseca Counties)
- Mower County
- Olmsted County
- Steele County
- Wabasha County
- Winona County
- Commissioner: Department of Human Services
- Assistant Commissioner: Continuing Care

F. Administrative Structure

1. SE AMHI Directors Group: The Group is established by authority of the respective Local Mental Health Authorities, in accordance with M.S. 245.465 et sequitur and the Commissioner of Human Services. The Group shall operate under limited authority granted to it by the respective Local Mental Health Authorities, such that authority not expressly granted to the Group by individual County Boards is

reserved to those County Boards.

a) The primary purpose of the Directors Group is to guide, direct and assist in the implementation of community based mental health services. Specific purposes include:
   1) Providing policy, implementation and outcomes-oriented level guidance regarding mental health services to ensure operational decisions are consistent with State and Local priorities.
   2) Providing feedback and assistance in demonstrating evidenced-based best practices and principles that may serve as an impetus for statewide changes in the way mental health services are delivered.
   3) The Directors Group is responsible for the fiscal policy and direction of the SE AMHI. Olmsted County is the fiscal host and takes its direction from the Group.
   4) The Contract Management Team will develop/renew all SE AMHI regional contracts based on guidance and direction from the Directors Group.

b) The SE AMHI Directors Group will meet monthly (the second Friday of each month) in person, with virtual meetings available as needed and/or as determined by the Directors Group. The Directors will adopt and amend annual budgets; consider and recommend transactions including staffing, contracts, leases, and grant applications; and adopt and amend bylaws. The SE AMHI will be overseen by the Directors' Group that is comprised of the following representatives:

c) County Entities (9)
   1) One voting representative from each of the participating county entities when they have signed the compact: Fillmore, Goodhue, Houston, MNPrairie, Mower, Olmsted, Steele, Wabasha, and Winona. Each voting representative is designated by the respective Local Mental Health Authority.
   2) If a voting representative is unable to attend, that participating county entity may send a replacement voting member. The expectation is that the replacement voting member will be fully briefed and prepared to vote on any matters before the Directors Group.
   3) Participating county entities may send additional non-voting representatives to participate in meetings as needed based on the agendas.
   4) Membership terms are sent by each Local Mental Health Authority.

d) Department of Human Services (2)

   One voting representative from State-Operated Services and one voting representative from the Department of Human Services/Mental Health Division will be designated for membership. These representatives shall be empowered to act on behalf of the Department within the scope of their delegated job duties.

e) Other Representatives

Based on meeting agendas, the Directors Group may invite others, such as providers, consumers, community partners, etc., to present about and/or discuss a specific agenda topic.

f) Chair: The Directors Group will be chaired on a rotating basis by the voting representative from each participating county entity. The rotation will be annually and in alphabetical order based on county entity name.
   1) The Chair will prepare agendas and related materials in collaboration with the Vice Chair, SE AMHI regional staff and/or others as needed.
   2) The Chair will preside over meetings.
   3) If the Chair is unable to attend a Directors Group meeting the Vice Chair will preside over the meeting.

g) Vice-Chair: The Vice-Chair position will be held by the incoming chair. For example, if the Fillmore County representative is Chair, the Vice Chair will be the Goodhue County representative. The Vice-Chair position will also rotate annually based on alphabetical order of county entity name.
   1) The Vice Chair will assist with agenda preparation and chair meetings when needed.

h) Directors Group Minutes: The Directors Group minute taking will be completed via an electronic platform in accordance with Olmsted County Information Technology Solutions (ITS) requirements.

i) Decision Making: An attempt will be made to settle all Directors Group issues through a consensus model of decision making; however, a quorum shall consist of five members of the Directors Group for any meeting. A quorum must be present, either in person or via technology, for decisions to be made.

2. SE AMHI Regional Management Team: The day-to-day operations of the SE AMHI will be administered by the SE AMHI Regional Management Team. The RMT meets regularly, held in person or virtually, but at least one meeting a quarter must be held in person. The November RMT meeting will always be held in person so that RMT can hold elections and review consumer per diem rates. The RMT will submit minutes and/or reports and recommendations to the SE AMHI Directors Group for review. The SE AMHI RMT will be comprised of the following representatives:

   a) County Entities (9)
      1) One voting representative from each participating county entity when they have signed the compact: Fillmore, Goodhue, Houston, MNPrairie, Mower, Olmsted, Steele, Wabasha, and Winona. Each representative will be designated by the respective Local Mental Health Authority.

2) Three consecutive, unexcused absences or non-participation during virtual meetings by any staff representative may subject the representative to a notice being sent to the staff representative's county entity Director to determine interest and continued participation with RMT.

b) Community Members (11)

One voting community member from each county entity with lived experience and two (2) additional voting community members with lived experience from anywhere in the SE AMHI region will attend the SE AMHI RMT meetings. The two additional community members must attend six (6) months of RMT meetings before becoming eligible to be a voting community member.

c) Department of Human Services (2)

One voting representative from State-Operated Services and one voting representative from the Department of Human Services/Mental Health Division will be designated for membership when they have signed the compact. These representatives shall be empowered to act on behalf of the Department within the scope of their delegated job duties.

d) Other Representatives

Based on meeting agendas, RMT may invite others, such as providers, consumers, community partners, etc., to present about and/or discuss a specific agenda topic.

e) Chair: RMT Chair will be a voting representative from a participating county entity. Elections for Chair are held in November with the new terms starting in February,

1) The Chair will prepare agendas and related materials in collaboration with the SE AMHI Regional Program Coordinator and Vice-Chair.
2) The Chair will preside over meetings.
3) If the Chair is unable to attend an RMT meeting the Vice Chair will preside over the meeting.

f) Vice-Chair: The Vice-Chair position is also selected from the voting members of the participating county entities in November with a term start of February.

1) The Vice Chair will assist with agenda preparation and chair meetings when needed.

g) Secretary: The Secretary position is rotation of county supervisor representatives. The position is voted on in November, and the term starts in February. The Secretary takes minutes at each RMT meeting.

h) SE AMHI Regional Program Coordinator

1) Maintain RMT records, including but not limited to mailing lists and meeting minutes.
2) Communicate with RMT members regarding meetings, agendas, etc.
3) Work with Olmsted County finance staff regarding payment

of consumer per diems.

i) The Chair and Vice-Chair position can be held by any county entity representative, whether the person is staff or a consumer representative.

j) Decision Making: An attempt will be made to settle all RMT issues through a consensus model of decision making; however, "majority vote" shall rule when voting on issues.

3. Committees: As needed, either the Directors Group or the RMT may establish a committee or subgroup to achieve a purpose of the SE AMHI. Committee terms and number of members will vary by each committee and will be set by either the Directors Group or RMT. Committee members do not need to be members of the Directors Group or RMT but can be providers, county staff, consumers, community members, etc. The simple majority rule shall be implemented for all committees and subgroups.
   a) Executive Committee: The Directors Group and RMT will each establish an Executive Committee. Each committee will comprise of the Chair, Vice Chair, one at large attendee, the RMT Executive Committee will also include the Secretary, SE AMHI regional staff (as needed) and additional members as needed. Each Executive Committee will review and if needed research topics that come before either the Directors Group or RMT in order to provide recommendations at meetings.
4. Per Diems: For county entity staff serving on either the Directors Group or RMT, that county entity will determine any compensation received for serving. There will be no per diems provided by SE AMHI to county entity staff. The only per diems provided by SE AMHI will be to the RMT consumer representatives. The per diem rate for consumer representatives will be a flat rate to attend each RMT meeting and mileage for those meetings that are in person. Mileage will be reimbursed for in person meetings based on the current IRS rate. The flat per diem will be set annually by the RMT at the RMT May meeting.
5. Conflict of Interest: Directors Group and RMT members must immediately acknowledge a conflict of interest with any particular issue pending before the issue is discussed, as soon as that member believes that an actual, or apparent, conflict exists. Members are expected to maintain the highest ethical standards, which include the avoidance of even the appearance of impropriety.

G. Roles and Responsibilities of Each Party

DHS and the local mental health authorities from southeastern Minnesota each have a number of responsibilities with respect to meeting the consumer outcomes as identified above. The following are the key responsibilities of each.

1. Joint Responsibilities
   a. Participate in the SE AMHI Directors Group. The Group is established to ensure Compact implementation, monitoring, and

compliance. The Group has created its own operating bylaws, which are incorporated in the Compact.

b. Review and approve any Compact amendments.
c. Prepare and approve Memorandum of Understandings which supports the goals of the initiative.
d. Carry out the roles and responsibilities assigned to each party by M.S. 245.461, 2568.0622, 256B.0623 and 2568.0624.
e. Meet to review progress in implementing services and activities and to support each other in the attainment of outcome measures.
f. Explore ways to find startup funds for any new community-based programs.

2. Local Mental Health Authority Responsibilities
   a. Provide guidance and information on local community needs and programming that can address those needs.
   b. Implement services and activities that correspond to the identified consumer outcomes in the Compact.
   c. Collect and report data as necessary to determine the success of meeting the outcome targets.
   d. Work with DHS to develop, implement, and administer a consumer satisfaction survey.
   e. Assign a county representative to the SE AMHI Directors Group and one to the SE AMHI RMT.
   f. Designate an entity as fiscal host for the grant funds and revenues generated by the SE AMHI. See Section G4 - Fiscal Host Responsibilities.
   g. Ensure consumers and other local stakeholders participate fully in the planning process.

3. DHS Responsibilities
   a. Affirm that DHS has the fundamental and primary responsibility to provide mental health services to persons in need and that these cannot be delegated to the local mental health authority (Minnesota Statutes, Chapters 245, 246 and 253).
   b. Receive information on programmatic needs *from* the SE AMHI Regional Management Team and the SE AMHI Directors Group and collaboratively work to respond to those needs.
   c. Meet with the local mental health authority representatives as needed - but at least monthly - and provide technical assistance, support and be actively involved in program implementation.
   d. Respond to waiver requests within 30 days with resolution in conjunction with timeframes established in the SE AMHI.
   e. Redeploy State-Operated Services employees to the SE AMHI project at such time that community-based services and sites are ready to start operation.
   f. Provide - through its representatives at St. Peter Regional Treatment Center (SPRTC), State Operated Services (SOS), and the Mental Health Division - data necessary to determine the success in meeting the

outcome targets.

g. Assist the local mental health authorities to develop a consumer satisfaction survey consistent with the outcome targets.
h. Prepare any necessary report for the Legislature on the status or success of the project.
i. Ensure that any funds generated through this project are used to further the purposes of the SE AMHI project.
j. Ensure that resources are available via State Operated Services/Department of Human Services to meet the mental health needs within SE AMHI that cannot be met by the community-based system of care. DHS commits to adhere to its legislative mandate that says: The commissioner's proposals to close a regional treatment center, state- operated nursing home or program operated by a regional treatment center or state-operated nursing home under this subdivision must not result in a net reduction in the total number of services in any catchment area in the state and must ensure new community-based programs are located in areas that are convenient to the individuals receiving services and their families [Special Session HF 6-Article 6, section 64, subdivision1, (c)]; and there shall be no increase in the county share of the cost of care provided in state operated services without legislative authority [Special Session HF 6-Article 6, section 64, subdivision 4, (b)].

4. Fiscal Host Responsibilities

a. Olmsted County is designated as the fiscal host for SE AMHI. The fiscal host shall establish an account to ensure proper record keeping of all the receipts and expenditures. There shall be strict accountability of all funds and complete reporting of all receipts and disbursements by the fiscal host. The fiscal host shall receive for deposit all gifts, grants, and funds accruing to SE AMHI from any source whatsoever. The fiscal year for shall be a calendar year, January 1 through December 31.
b. The fiscal host contracting policies and procedures will be followed regarding any contracts, leases, and/or grant agreements with other entities on behalf of SE AMHI with the approval of the SE AMHI Directors Group.
c. The SE AMHI County entities will execute cooperative agreements detailing the receipt and distribution of grant funds.
d. The fiscal host shall be eligible for reimbursement of costs incurred in the administration of SE AMHI funds. This reimbursement shall be determined by the SE AMHI Directors Group in its approval of the budget and shall not exceed 10% of the operating expenses.
e. The fiscal host shall ensure the receipts and expenditures of SE AMHI funds are included in an annual audit of the County conducted by the Minnesota Office of State Auditors or Certified Public Accounting firm.

H. Liability:

The Partners agree that each party will be responsible for its own acts and results

thereof *to* the extent authorized by law and shall not be responsible for acts of others or results thereof. The State agrees to defend and indemnify the County entities for actions of State employees. The State's liability is governed by the Minnesota Tort Claims Act, Minnesota Statutes, section 3.736, and other applicable law.

The County entities agree to defend and indemnify the State for actions of County entity employees. County entity's liability is governed by the Municipal Tort Claims Act, Minnesota Statutes Chapter 466 and other applicable law.

I. Amendment, Revisions or Clarifications

The Compact shall be reviewed annually, or upon request, by the Directors Group and may be amended to reflect mutually agreed-upon changes which shall be in writing.

J. Conflict Resolution

Any conflicts that arise will first be brought to the RMT; if unresolved, it will be referred to the SE AMHI Directors Group. Any unresolved conflict in the administration of the Compact may be submitted directly to the Assistant Commissioner of Continuing Care or the Commissioner of Human Services for mediated resolution. The Commissioner's office may use the services of appropriate State-level mediation services to facilitate mutually agreeable outcomes to the dispute.

K. Terms of the Compact

This Compact will be effective on the date of final signature obtained from the authorized County representatives and initial authorization by the Commissioner (or his designee) of the Minnesota Department of Human Services. The conditions and commitments of each party to this Compact will apply until such time that one or more parties wish to withdraw from the Compact. A 90-day written notice to the remaining parties must be given. At such a time, all parties agree to meet to review the conditions and commitments of this Compact and to consider revisions as may be agreed upon by the remaining parties.

L. Dissolution

1. If any participating county entity chooses to opt out of providing SE AMHI-funded mental health services, it will provide written notice to the other Compact members at least 90 days prior to the proposed opt out date. In this event, the remaining Compact members shall jointly determine whether to dissolve the Compact or redistribute the SE AMHI funds amongst the remaining county entities and amend the Compact.
2. The Compact members may dissolve the Compact effective upon mailing of 90 days of written notice to other affected parties, under any of the following conditions:
   a. If funding from federal, state, or other sources is not obtained and continued at levels sufficient to allow for purchase of the indicated quantity of services. The Compact may at the parties' discretion be modified to accommodate a reduction in funds.
   b. If federal or state regulations or guidelines are modified, changed, or interpreted in such a way that the services are no longer allowable or

appropriate under this Compact or are no longer eligible for the funding proposed for payments authorized by this Compact.

3. Any such dissolution of the Compact shall not reduce or negate any obligations or liabilities of any party already accrued prior to such dissolution.
4. At the time of dissolution of the Compact, the Directors Group should dispose of any assets of SE AMHI in a manner that is consistent with the purpose of SE AMHI. It is intended that the Directors Group will terminate its operation at the conclusion of the Compact. An orderly transfer of responsibility and function to other extant and appropriate organizational and governing structures in place at the time of the Compact's dissolution is intended.

M. Severability.

The provisions of this Compact are severable. If any paragraph, section, subdivision, sentence, clause, or phrase is for any reason held to be contrary to law, or contrary to any rule or regulation having the force and effect of law, such decision shall not affect the remaining portions of this Compact.

N. Entire Agreement.

This Compact and the documents referred to within contain the entire terms of the Compact and shall supersede all oral and written agreements and negotiations by the parties relating to the subject matter of this Compact.

O. Counterparts.

This Compact may be executed in any number of counterparts which, when taken together, will constitute one original, and photocopy, facsimile, electronic or other copies shall have the same effect for all purposes as an ink-signed original.

IN WITNESS WHEREOF, the parties have executed this Compact as of the dates written below.

SE AMHI Compact Member Signature

The undersigned accepts the understandings and commitments contained in the SE AMHI Compact.

COUNTY OF Houston

By: _____ Dated: _____

Title: Chairperson of the County Board

ATTESTED TO:

By: _____ Dated: _____

Title: County Administrator

APPROVED AS TO FORM AND EXECUTION:

By: _____ Dated: 11-2-26

Title: Lead County Attorney

BOARD OF COMMISSIONER MEETING
AGENDA REQUEST FORM

Historic Courthouse
304 S Marshall Street
Caledonia, MN 55921

Board Meeting Date: 11/10/2026
Date Request Submitted: 11/2/2026

Submitted By (Name and Title): Robert Thoen CVSO

Please fill in item(s) requested for agenda in correct category below. Add numbers as needed.

Appointment Request:

Consent Agenda Request:

The Brownsville VFW Auxiliary Post 6801 has again donated $200.00 to the Veteran Services Office to use for any veteran's needs. The County Board must accept this by motion.

1.

Action Item Request: Accept donation

Discussion Item:

The Brownsville VFW Auxiliary Post 6801 has again donated $200.00 to the Veteran Services Office to use for any veteran's needs. The County Board must accept this by motion.

Background/additional information can be typed below and/or included with request:

BOARD OF COMMISSIONER MEETING
AGENDA REQUEST FORM

Historic Courthouse
304 S Marshall Street
Caledonia, MN 55921

Board Meeting Date: Nov 17th, 2026
Date Request Submitted: Nov. 12th, 2026
Submitted By (Name and Title): Brent Parker, County Coordinator

Please fill in item(s) requested for agenda in correct category below. Add numbers as needed.

Appointment Request:

Consent Agenda Request:

1) Change the classification status of Lee Langager from Certified MN Assessor, B23 step 8, to Certified MN Assessor – Income Qualified, B24 step 8, retroactive October 29th, 2026.
2) Approve the Hire of Tamitha Peter as a Assessors Office Tech Clerk II (B22, Step 3) Effective December 18th, 2026.
3) Auditor / Treasurers Office position vacancy effective November 6th, 2026
4) Public Health position vacancy effective December 31st, 2026

Action Item Request:

1) Approve a competitive search for a Deputy Auditor Treasurer (B22)
2) Approve a competitive search for a Public Health Nurse (C42)

Discussion Item:

Background/additional information can be typed below and/or included with request: